

**Principal Chief  
Muscogee (Creek) Nation**



**Executive Branch  
FY 2017  
1st Quarterly Report  
(October, November, December)**

**Submitted To:  
Muscogee (Creek) Nation  
National Council**





# *Muscogee (CREEK) Nation*

*Executive Office*

January 24, 2017

Speaker Lucian Tiger and Members of the Muscogee (Creek) National Council:

We are pleased to present the Muscogee (Creek) Nation Executive Branch FY 2017 First Quarterly Report. The report includes information from the previous quarters. Our goal is to continue this format to allow our citizens to see areas where improvement has been made, and to objectively measure our improvements this year.

We appreciate our staff and the Nation's departments for their hard work in compiling this report. It is a great honor to serve the people of this great Nation. We welcome further input from the staff and from the National Council to prepare future reports that reflects an even better job of providing information.

I believe it is our responsibility to keep the traditional values and our ancestors' sacrifices alive for generations to come.

"It's about the People"

Mvto!

A handwritten signature in black ink, appearing to read "James R. Floyd", with a stylized flourish at the end.

James R. Floyd  
Principal Chief

# FY 2017 FIRST QUARTERLY REPORT

October 1, 2016 –December 31, 2016

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**DEPARTMENT OF THE TREASURY – Linda Roe, Controller**

The Office of Treasury acquired the responsibility of processing purchase orders, accounts payable checks and travel for the Department of Health beginning October 1, 2016. This has increased the number of purchase orders issued, accounts payable checks issued, payroll checks issued and travel authorizations processed for the Office of Treasury.

The total amount of Accounts Payable checks issued for the first quarter was 19,936 (15,280 Tribe and 4,656 Health). The total amount of Travel Authorizations issued for the first quarter was 286 (245 Tribe and 14 Health). The total amount of Purchase Orders issued for the first quarter was 2,206 (1,489 Tribe and 717 Health). The total number of employees for the first quarter was 2,162 (1,184 Tribe and 978 Health).

The total payroll cost for the first quarter was \$21,561,342.54.

The total Accounts Payable expenditures for the first quarter was \$51,128,742.59

The Muscogee (Creek) Nation has a total of ninety-seven federal grants at the end of the first quarter.

DHHS	DOE	DOI	DOJ	EPA	HUD	DOT	IMLS	NPS	ODA	USDA	Treasury	DOL	Total
31	9	27	9	4	5	2	1	0	1	6	1	1	97

The Muscogee (Creek) Nation appropriated supplemental funds totaling \$2,782,879.37 during the first quarter. \$1,955,569.37 was appropriated from Interest on Permanent Fund, \$425,000.00 was appropriated from Economic Development/Land Acquisition, and \$402,310.00 was appropriated from Capital Improvement.

At the end of the first quarter, the balance of the Permanent Fund was \$319,753,555.37.

**DEPARTMENT OF JUSTICE – Kevin Dellinger, Attorney General**

The Department of Justice provided numerous services for the first quarter of 2017 and continues to increase its caseload as it takes on new responsibilities and personnel.

<b>QUARTER</b>	<b>1st</b>
<b>DEPARTMENT OF JUSTICE- ATTORNEY GENERAL’S OFFICE</b>	
# CASES OPENED	
Consultation and Advice Files	109
Civil/Litigation	2
Legislation	63
Tribal Adoptions	0
State Juvenile Deprived/Adoptions	34
Tribal Juvenile Deprived/Delinquent	1
Criminal Felonies	6
Criminal Misdemeanors	7
Criminal Investigations	0
Traffic Tickets	111
# CASES CLOSED	
Consultation and Advice Files	147
Civil/Litigation	4
Legislation	22
Tribal Adoptions	0
State Juvenile Deprived	0
Tribal Juvenile Deprived	2
Criminal Felonies	5
Criminal Misdemeanors	0
Criminal Investigations	0
Traffic Tickets	21
<b>DEPARTMENT OF JUSTICE- LEGAL SERVICES</b>	
# CASES OPENED	
Uncontested Probates	17
Uncontested Guardianships	17
Estate Planning	11
Approval of Deeds	6
# CASES CLOSED	
Uncontested Probates	38
Uncontested Guardianships	26
Estate Planning	5
Approval of Deeds	0
<b>DEPARTMENT OF JUSTICE - CHILD SUPPORT ENFORCEMENT</b>	
COLLECTIONS	\$508,433.48
# CASES OPENED	46
# CASES CLOSED	33

## **DEPARTMENT OF THE ADMINISTRATION – Judy Haumpy, Tribal Administrator**

The major accomplishments that occurred during this reporting period included: organized a committee to work on entrance gates, restructured GSA with Fleet, revised the process to request office space, and updated the “Request for Office Space” form.

- Initiated: Telephony Policy and Voting Policy
- Updated: Fleet Policy and Human Resource Policy and Procedures
- Reviewing: Transit Policy and Leave Policies
- Enforcing: Travel Policy, updated November 7, 2016

Ongoing projects/duties: monitoring travel for cost savings, continue to locate office space for staff, planning of entrance gates, reassigning medical alerts, organizing a Strategic Planning Session, and updating Continuation of Operations Plan.

### **Human Resources Management Services**

#### *Accomplishments:*

- Trained Health HR staff to review Paycom Timesheets.
- HR Booth at Job Fair sponsored by Employment & Training on Nov. 4<sup>th</sup>.
- Completed S3 Needs Assessment for Workers Comp. Program
- FLSA Training for all Supervisors and Managers
- Organized the Cimarron Consulting & Benefits Design and the RIS benefits program presentations for Finance and HR

#### *Meetings:*

- OSU Professional Development & Spears School of Business for training
- Policy & procedures meeting to revise current policies
- On-going TWBAC meeting concerning Workers Compensation Program
- Meeting with Brown & Brown to discuss new Workers Compensation Carrier
- Several meetings with Summit Financial to assess progress of benefits program
- Re-Alignment meetings with Health Administrators
- County Meeting with local HR business representatives

#### *Career Development: 1<sup>st</sup> Quarter*

Applicants	12
Completions	10
Total Paid Out	\$6,919

#### *New Hire Applications: 1<sup>st</sup> Quarter*

Applications	1746
Filled Positions	178
Vacant Positions EOQ	35

#### *MCN New Hires and Transfers: 1<sup>st</sup> Quarter*

New Hires	67
Transfers	93
Background Checks	109

*Language Incentive Program* – MCN offers active current employees with a one-time incentive of \$.50 per hour for those who qualify. None applied this quarter.

### Random Drug Testing 1<sup>st</sup> Quarter

Random Drug Testing: 25      Pre-Employment Drug Test: 69

### **Information Technology**

MCN IT staff merged with DOH IT and consists of 22 employees who manage the MCN network and Health environment, with 14 MPLS remote network locations including all community centers and health clinics. The IT staff supports in excess of 1600 users and numerous custom-built applications.

*Indirect Costs-Communications:* Total Budget \$450,000

First quarter: \$48,011 - fiber (internet) charges inclusive of DOH; MPLS circuit charges for 14 remote locations allowing network access; monthly departmental phone charges; independent remote location internet charges; email filtering charges

### *Completed Projects:*

- Implemented a new VM Environment for Department of Health; all hardware is compliant to industry standard
- Replaced Okmulgee Medical Center (OMC) backup solutions to VEEAM to begin standardizing software across networks for support and cost effectiveness
- Health Circuit upgrades for Sapulpa from a 10meg to a 500meg circuit and OMC from a 45meg circuit to a 1gig circuit were complete on January 6, 2017, resulting in reduction of network latency

### *Health Update:*

- Centralized scheduling templates were updated for all ambulatory medical staff.
- IHS report development was completed for Cerner. Reports were uploaded from August of 2014 thru September of 2016. This allowed the Health System to provide the encounter and demographic information that had not been provided since the Cerner go-live. This allows the health system to be eligible for additional funding.
- Client billing statements were completed for Cerner. This allows the Medical Center to recoup monies spent for providing laboratory services to community physicians and organizations. (This had not been completed from the Cerner go-live).
- New cost center was built in Cerner for budgetary needs and realignment of the physical rehabilitation hospital. This will allow the Health System to better track revenue and expense for PRC.
- The ScriptPro Robot firewalls were update at Koweta, Sapulpa, Okemah, Eufaula and Okmulgee. The fire wall updates were necessary after the T-1 connection to IHS was terminated after moving out of Lackey Hall. This connection allows ScriptPro remote access to the robots for support.

*MCN Help Desk Work Orders:* 1<sup>st</sup> Qtr: 1,479



## General Services Administration/Fleet Management Department

Effective December 1<sup>st</sup>, 2016, the GSA Department has been restructured to fall under the Fleet Management department and has been renamed GSA/Fleet. We have purchased a WASP Asset/Inventory scanner to better assist with the inventory and reporting. The scanner and software have not been received yet.

Our GSA representative held a meeting at the Mound in November for all Managers, Directors and employees regarding GSA vehicles. The meeting covered GSA vehicle maintenance, accidents in a GSA vehicle, use of GSA fuel card, etc. 110 employees attended the meeting.

	October	November	December	Total
Dept. /Communities	\$8,670.00	\$14,099.44	\$15,809.79	\$38,579.23
Fuelman	\$2,469.71	\$1,700.26	\$1,640.76	\$5,810.73
Work orders completed	146	145	157	448
GSA Vehicles	\$27,300.69	\$24,038.71	\$28,696.69	\$80,036.09
Vehicle Accidents	1	2	0	3
Travel Reservations	174	158	121	453
Vehicle purchase savings		\$6,068.00		\$6,068.00
		(Bid by Fleet)		

GSA has five employees: GSA Assistant Manager, the Mail Specialist, Shipping and Receiving Controller, Inventory Controller, and Warehouse Coordinator.

	October	November	December	Total
Postage Expense	\$11,901.55	\$13,231.98	\$12,020.98	\$37,154.52
Mail Metered	19,244	20,488	18,469	58,201
Express Mail	5	3	4	12
FedEx	7	7	6	20
Certified Mail	323	427	366	1,116
Completed work orders	21	20	18	59
Surplus Items	57	48	52	157
New PO's posted	678	304	326	1,308
Total Packages rec'd	359	279	255	893

**Facilities:** The Facilities Department employs 33 staff members including the supervisors.

*Completed Work Orders on Campus First Quarter FY2017: 150*

*Major Projects On Campus First Quarter FY 2017:*

- Relocation of various offices
- Maintenance/landscaping of MCN Complex grounds
- Substantial amount of A/C maintenance work completed at various buildings
- Assessed, repaired exit lights and emergency lights at various buildings
- New HVAC unit installed on the McCombs building

*Major Projects Off Campus First Quarter FY 2017:*

- Carpentry: roof repair and painting
- Plumbing: emergency repairs on sewer lines, repairs on hot water tanks and septic tanks
- Electrical: safety exit lights installation, changing of ballasts and fixtures
- HVAC: refrigeration repairs, AC/ heating unit repairs, and ice machine repairs
- Pest Control: indoors and outdoors
- Other: ground maintenance (mowing/landscaping), building maintenance (siding repairs), and changing of locks
- Disassembled MCN Tulsa State Fair items and transported back to the Complex
- 2 new HVAC units were installed at the S.R.O building in Wetumka
- New HVAC unit installed at the TANF building

*Major Project Cost: Community Centers/ENP Centers*

General Major Project Cost First Quarter: \$ 750.00

**Telephony**

The Department employs 2 Telecommunications Technicians and 1 Telephony Coordinator.

*Completed Work Orders First Quarter FY2017: 487*

*Major Projects First Quarter FY 2017*

- Set up voicemail, moved and installed fax and phone lines, located outside utilities, restored internet service for various offices
- Connected and disconnected phone service for various offices
- Cleared 911 files
- Restored power to call piolet after power outage
- Modified C-Cure access to all Tribal buildings
- Assisted Simplex Grinnell with installation of CAT6 throughout all Tribal buildings
- Located utilities at Tribal complex
- Updated C-Cure files
- Replaced drain system with gravity drain at Coweta Food Distribution Center
- Assisted Lighthorse with video concerning vehicle theft at main complex

## **DEPARTMENT OF HEALTH – Shawn Terry, Secretary of Health**

Following detailed analysis of the Indian Health Service Funding Agreement, it was determined that IHS was not reimbursing the Muscogee (Creek) Nation Department of Health (MCNDH) adequately for benefit costs. We documented our costs and historical IHS payments. They agreed that we had been underpaid and the amount would be adjusted upward by \$3,529,867 for FY 2016. Once processed, the payment will be carried over to the FY 2017 funding agreement resulting in total payments of \$7,059,734. Once made during FY 2017, the increase of \$3,529,867 will be automatically included in future funding agreements and adjusted by the inflation index used by IHS.

The MCNDH Home Office Cost Report analysis has been completed; additional costs have been identified to exceed \$1,500,000, large enough to justify reopening the 2015 Medicare Cost Report for Creek Nation Community Hospital. Given the historical Medicare percentage of 33% these costs should result in an additional reimbursement of \$500,000 for FY 2015 and FY 2016.

MCNDH has had Cerner on vendor hold since early summer 2016 due to poor performance. We requested compensation due to the impact it had on our ability to bill and agreed to settle with Cerner for a reduction of \$861,044.

The Flu Mobile Bus provided 1,596 flu shots throughout the MCN jurisdiction and approximately 1,500 additional flu vaccines have also been provided at the clinics.

Creek Nation Community Hospital completed its annual one-day hospital accreditation survey in November. Results were received; response and corrective actions were submitted and accepted.

Okemah Pharmacy has a projected \$231,000/year medication expense saving based on recent formulary changes.

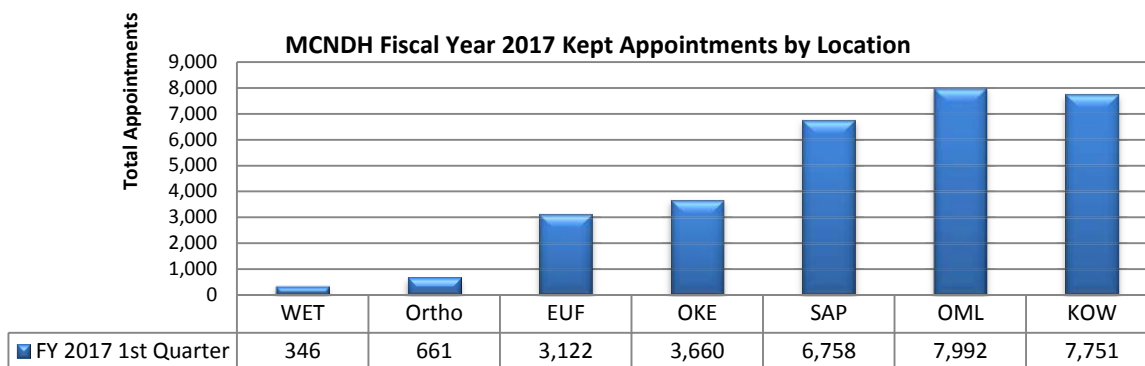
Okmulgee Pharmacy developed an inventory/ordering process to manage the costs of pharmaceuticals and to date, the pharmacy is under budget \$49,964.

Sapulpa increased access to care by the adding two primary care providers. Sapulpa Indian Health Center pharmacy continues to be the highest revenue generating pharmacy by filling an average of 933 prescriptions a day.

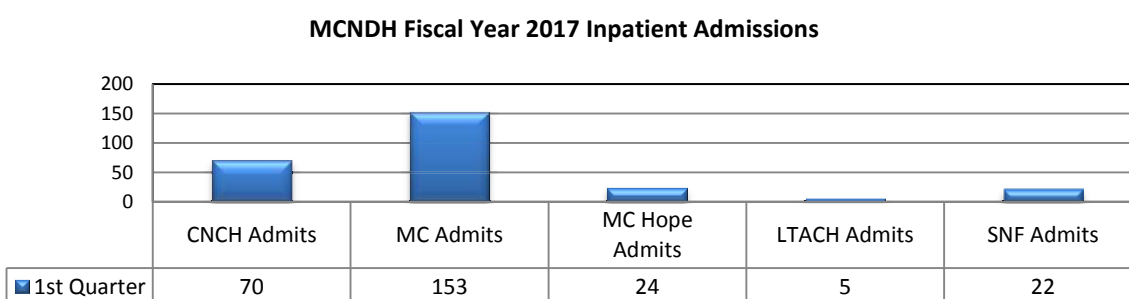
Koweta Physical Therapy has had the highest volume of patients seen in the past quarter since the facility opened 10 years ago by scheduling all patient referrals within 7 days.

Eufaula Clinic Groundbreaking took place in November. This joint venture project between IHS and Muscogee (Creek) Nation is on schedule to be completed in the 2nd quarter of 2018.

## Access to Care



*Chart Summary: The MCNDH Clinics had 30,290 kept visits in FY2017 first quarter.*



*Chart Summary: 274 Total Admits first quarter. Admissions are comprised of inpatient and observation admissions.*

### FY 2017 First Quarter Emergency Department Visits:

CNCH ER: 2,322

MCNMC ER: 3,325

Total ER Visits: 5,647

## **THIRD PARTY CASH COLLECTION:**

### **FY 2016 First Quarter**

	MCNPRC	Pharmacy	Clinics	CNCH	MCNMC	TOTAL	CUMULATIVE TOTAL
Oct	\$252,483.77	\$1,037,013.70	\$668,866.45	\$531,582.52	\$847,706.36	\$3,337,652.80	<b>\$3,337,652.80</b>
Nov	\$554,076.15	\$1,107,093.16	\$597,482.62	\$453,424.00	\$851,144.69	\$3,563,220.62	<b>\$6,900,873.42</b>
Dec	\$238,796.72	\$1,043,880.22	\$644,394.32	\$379,040.37	\$921,536.39	\$3,227,648.02	<b>\$10,128,521.44</b>

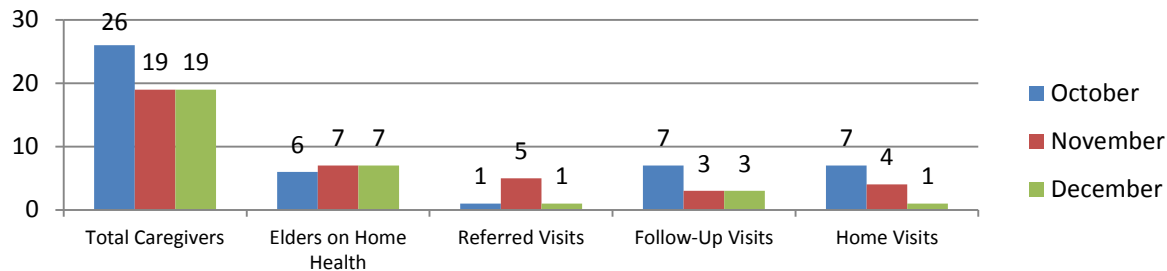
### **FY 2017 First Quarter – \$1,927,911 increase from first quarter of FY2016**

	MCNPRC	Pharmacy	Clinics	CNCH	MCNMC	TOTAL	CUMULATIVE TOTAL
Oct	\$372,851.18	\$1,241,464.11	\$877,237.69	\$553,385.13	\$816,993.99	\$3,861,932.10	<b>\$3,861,932.10</b>
Nov	\$244,615.53	\$1,328,088.21	\$881,669.58	\$555,752.39	\$1,104,774.06	\$4,114,899.77	<b>\$7,976,831.87</b>
Dec	\$246,717.00	\$1,210,363.00	\$990,162.00	\$607,365.00	\$1,024,994.00	\$4,079,601.00	<b>\$12,056,432.87</b>

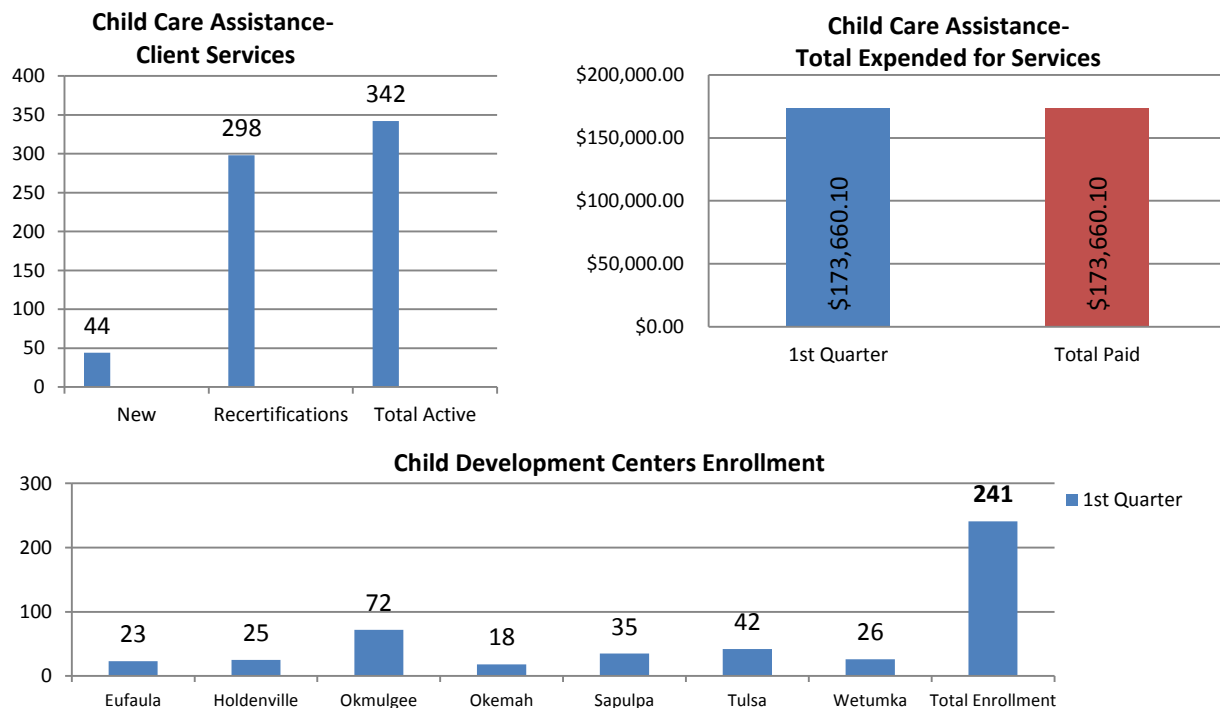


## **DEPARTMENT OF COMMUNITY & HUMAN SERVICES – Neenah Tiger, Secretary**

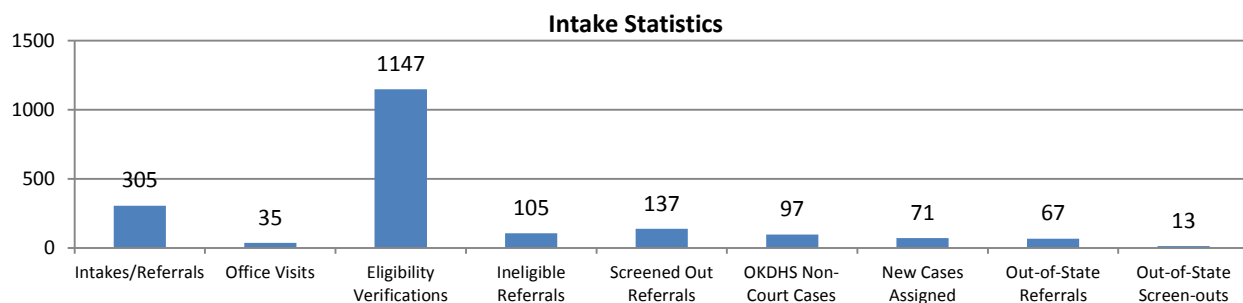
The **Caregiver Support Program** provides services to Native American family caregivers within the Tribal service area through the Administration on Aging (AOA) Grant and Tribal Funds, including training and respite service.



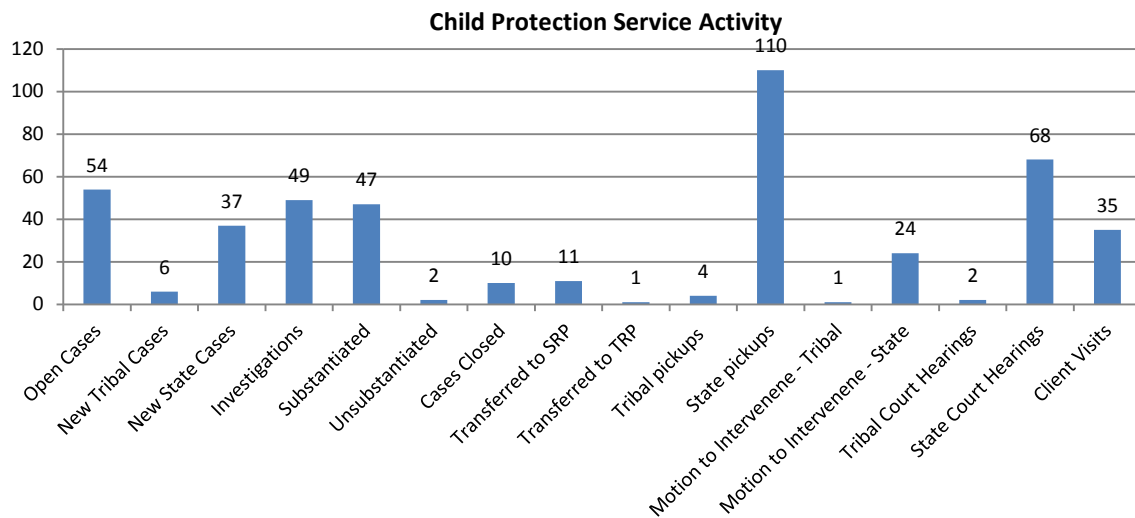
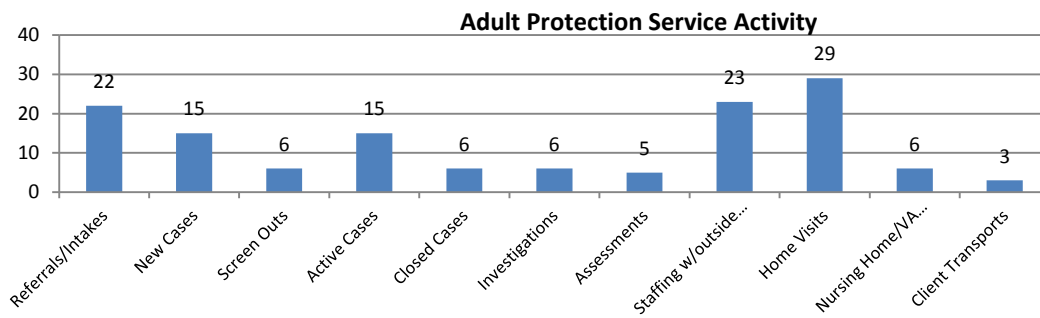
The **Office of Child Care (OCC)**, a federally funded program with seven child development centers within our jurisdiction, serves all families and provides services related to child care.



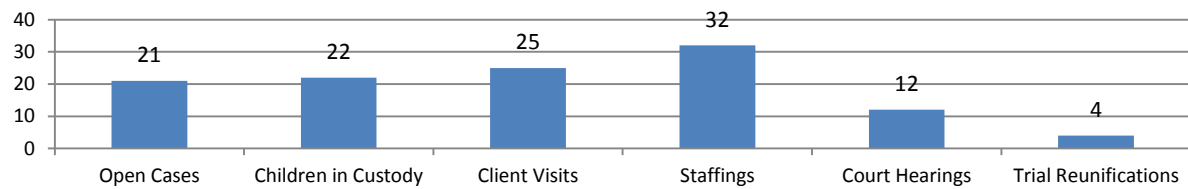
**Muscogee (Creek) Nation Children and Family Services Administration (CFSA)** programs are designed to preserve, protect, and strengthen the children and families of the Tribe.



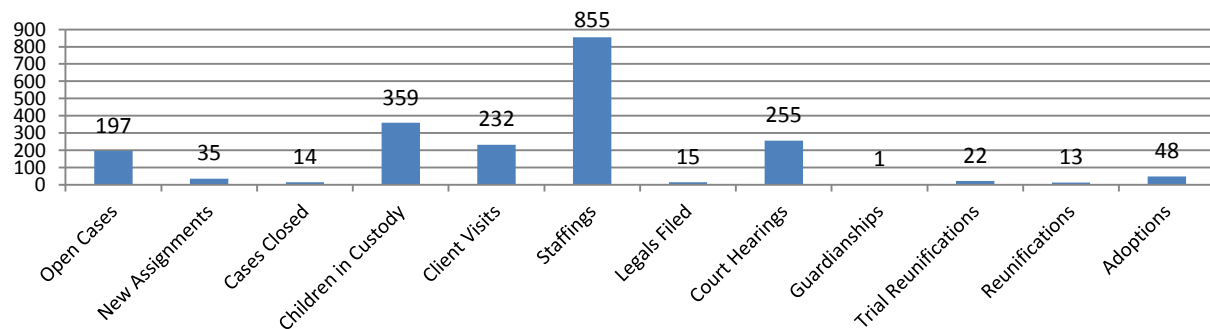
## Family Protection Team Program



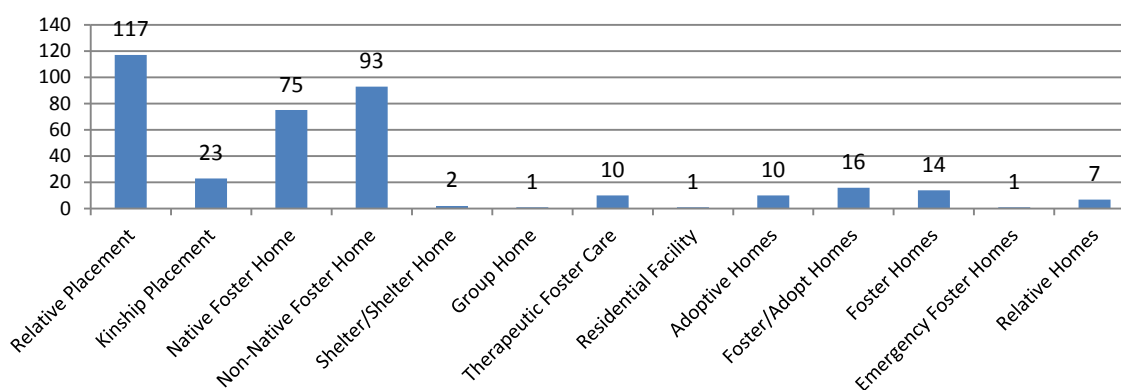
## Tribal Reunification & Permanency



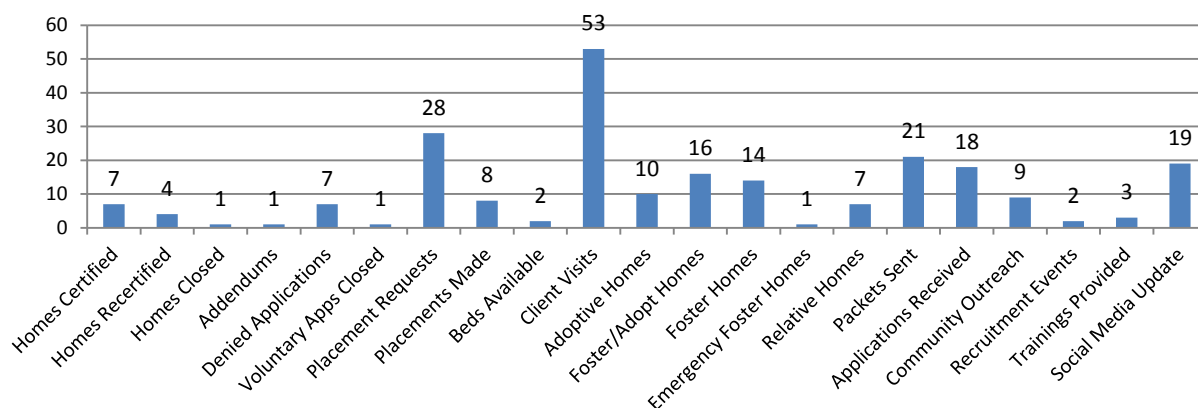
## State Reunification & Permanency Program



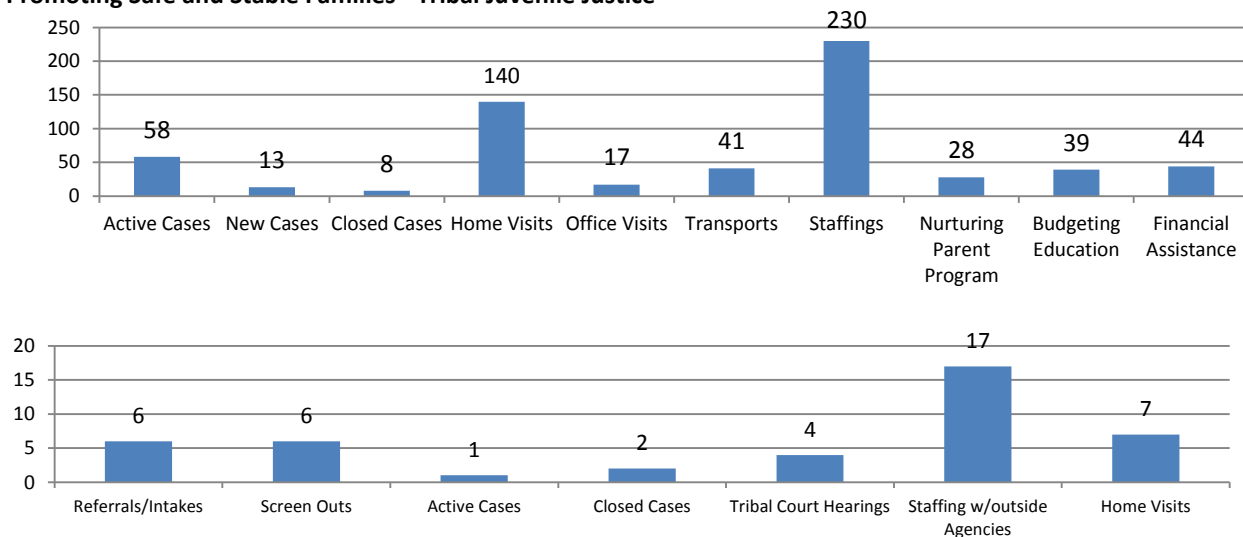
### Child Placements (FPT/TRP/SRP) and Placement Home Types



### Certification, Placement, Recruitment & Training Program

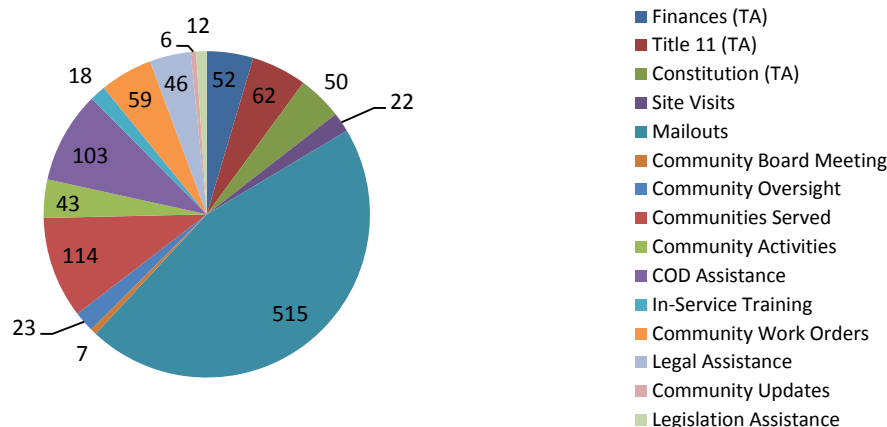


### Promoting Safe and Stable Families - Tribal Juvenile Justice

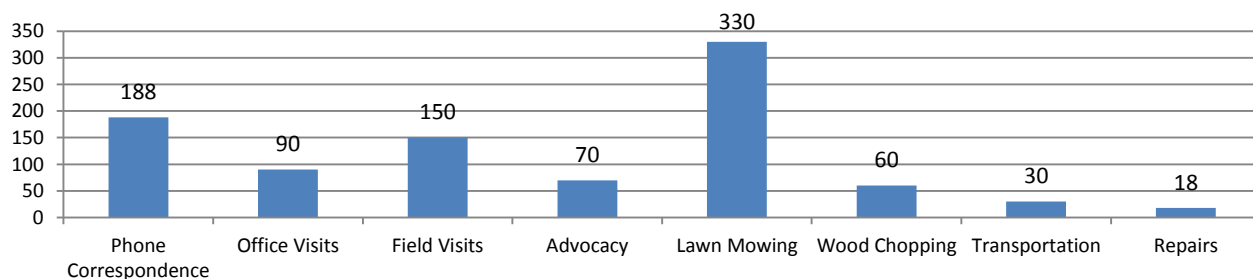


**Community Research and Development (CR&D)** provides: community projects, site visits, executive board vacancy assistance, in-service training scheduling, community elections, community constitutional assistance, Community Operation and Development (COD) funds administration assistance, and community legal assistance services to MCN chartered communities. CR&D has a working agreement with the Nation's Senior Lawn Service to

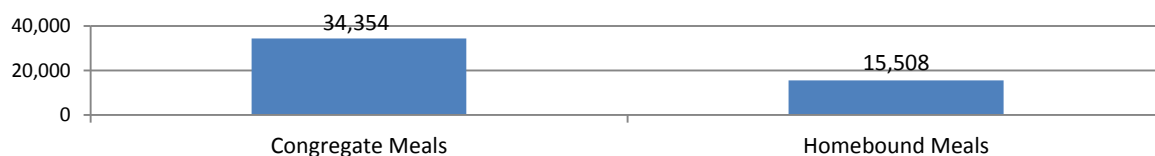
maintain lawns for elderly citizens in the Okmulgee, Morris, and Twin Hills area as well as several community centers, and completes minor maintenance and repairs for the centers.



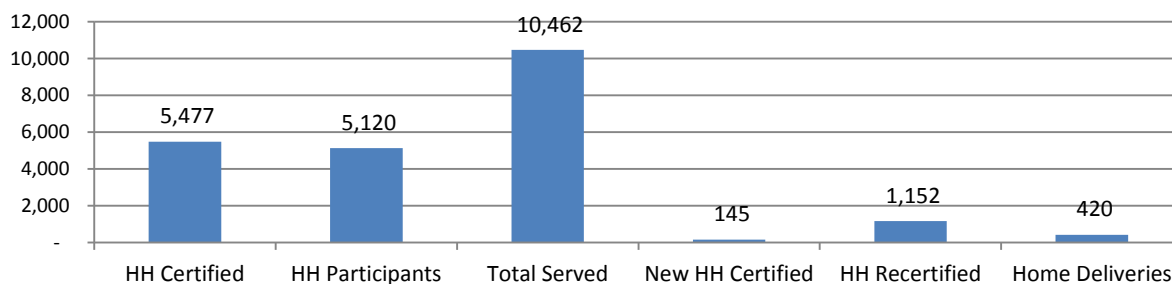
The **Elder Services Department** develops and coordinates community-based systems of services for all older persons, 55 years of age and older, within the Muscogee (Creek) Nation.



The **Elderly Nutrition and Food Distribution Programs** have been combined under one Director. Eligible Native senior citizens may receive nutritional lunches by either congregate or homebound meals while promoting supportive services that are necessary for their general welfare. These lunch services are provided on a daily basis at 11 different nutrition sites.

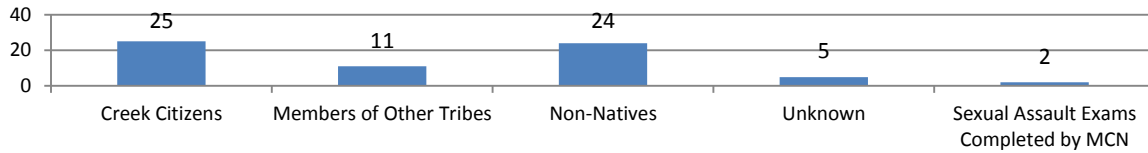


The **Food Distribution Program** will continue to provide food to qualifying low-income Native households as an alternative to SNAP (food stamps). There are 3 distribution sites that operate daily in addition to delivering food to an average of 140 homebound clients per month to 35 towns throughout our boundaries.





The **Family Violence Prevention Program (FVPP)** provides advocacy and supportive services to survivors of domestic violence, sexual assault, dating violence, and stalking as well as community education and awareness to increase safety, achieve justice, and promote healing for individuals and families in our great Nation. FVPP has 12 staff. Advocates rotate an on-call schedule to ensure services are available 24/7 to anyone regardless of race, ethnicity, gender and/or sexual orientation.



Direct Assistance: \$46,673.38

Legal Services: \$6,000.00

- FVPP co-coordinated the first Warriors Honor Women Conference featuring national and local experts on issues related to violence against women with 61 participants.
- FVPP hosted national expert/trainer Lundy Bancroft for 5 CLEET Certified Trainings on domestic violence with 136 professionals and community members participating.
- In commemoration of Domestic Violence Awareness, FVPP sponsored the program's first radio campaign airing on stations 98.5/ 92.9/ 106.9/ 99.5/ 1170AM with a net reach of 269,400 people. Total Potential Reach Numbers were 337,900 people for the October.

The **Human Services Department** counsels, advocates, and provides referrals for Native American households for essential needs. Social Services provides assistance to eligible households to enhance quality of life while promoting self-sufficiency and financial stability. Human Services receives Tribal and federal funding allowing for 15 types of assistance for citizens in and out of jurisdiction.

#### School Clothing: FY2017 First Quarter

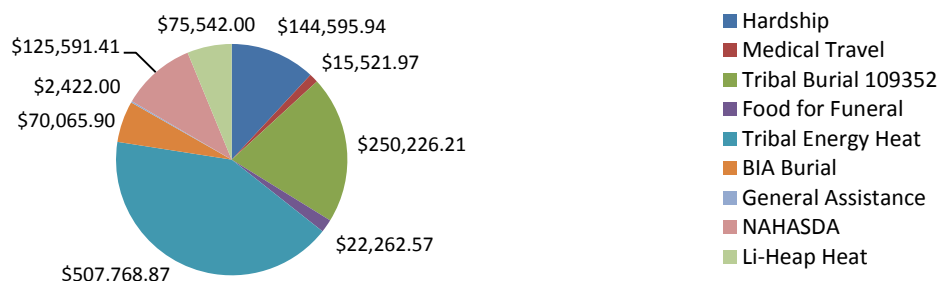
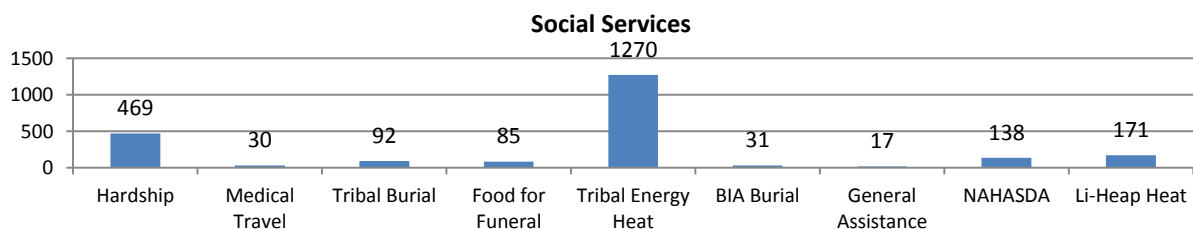
Applications: 1947

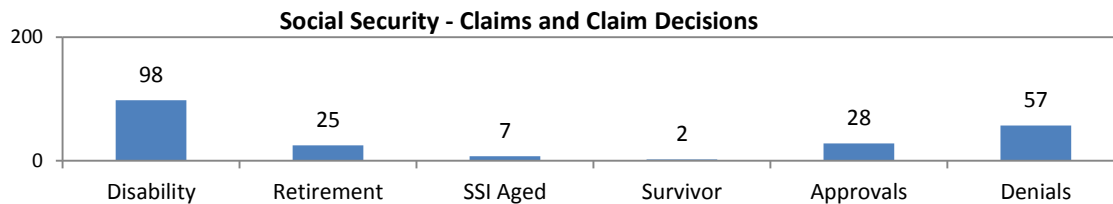
Children Assisted: 3174

October: \$382,200

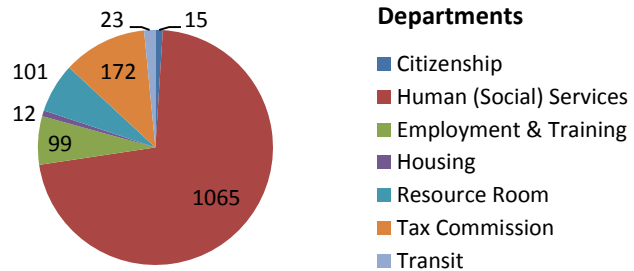
November: \$211,400

December: \$41,200





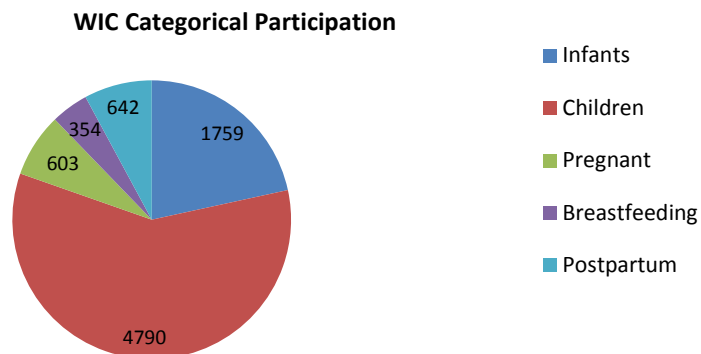
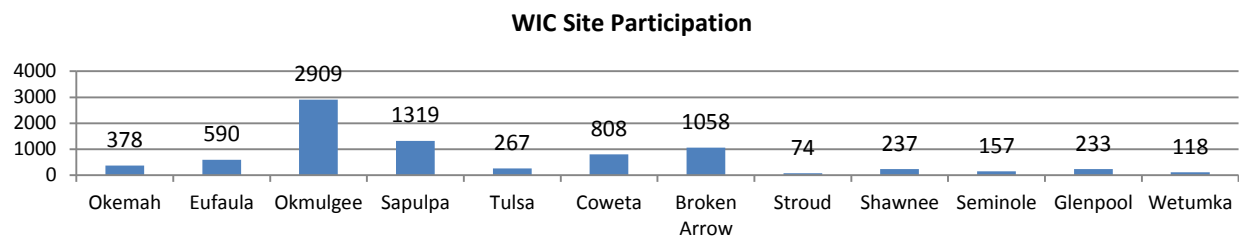
The **Southern Regional Office** is located in Wetumka with 8 programs available to assist citizens in applying for services. Incoming calls: 988, Faxes: 47, Notary: 4



The **Tobacco Prevention Program** focused on community assessment and the Great American Smokeout. Program staff conducted community assessments as required by the M-POWER Grant. These assessments will be used to develop their action plan for the following fiscal year.

The Program partnered with the Okmulgee County Health Department to participate in the nation-wide event that encourages tobacco users to quit for the day. Chief Floyd signed a proclamation calling upon employees to observe this day as the “Great Native American Smokeout.” The Program handed out Quit Kits at the MCN hospitals, two clinics, the College of MCN, the Solomon McCombs Building, and the annual Men’s Summit. 82 kits were distributed.

**Women, Infants, and Children Program (WIC)** provides supplemental nutritious food, information, and referrals to health care. WIC focused on networking during the first quarter.



The **Youth Services Program** continues to coordinate the *Teen Pregnancy Prevention* (TPP) Movement in Okmulgee County and is connected with TPP efforts in Muskogee and Tulsa counties. Twenty-Two youth participated in teen pregnancy prevention classes during the 1<sup>st</sup> quarter, seven youths participated in the *Making a Difference* curriculum and fifteen participated in the *Making Proud Choices* curriculum. A partial scholarship was awarded from the Tulsa Campaign to Prevent Teen Pregnancy to attend the Health Teen Network Conference and obtained many ideas and resources to implement into the MNYS programming specifically focus on the program goal “to encourage wellness.”

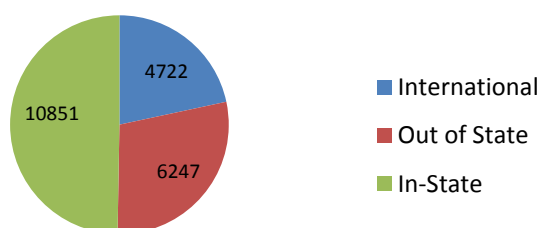
The **Mvskoke Nation Youth Council** (MNYC) currently has 37 active members. The MNYC dedicates the majority of their time volunteering in the community. The total volunteer time for the MNYC members in FY16 was 763. The MNYC has already completed 79% of that total in the 1<sup>st</sup> quarter with a total of 609.75 hours.

The MNYC is a partner in the 50<sup>th</sup> Commemoration Anniversary of the Vietnam War and hosted the first of three activities with the breakfast honoring Vietnam Veterans. 24 veterans and their families participated in this event.

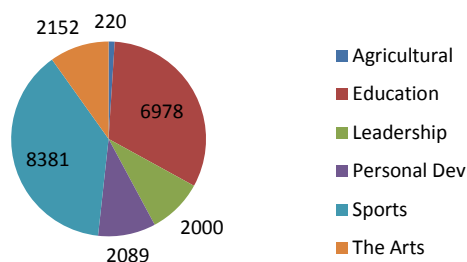
The MNYC hosted the 1<sup>st</sup> Annual Mvskoke Youth Games in conjunction with the Notah Begay III Fit Day. Approximately 34 youth participated in traditional game competitions that included Bow Shooting, Atlatl Distance Throwing, Stickball Accuracy, Blow Darts, Running, and Tug of War. This event was collaboration with the Cultural Center & Archives Museum Program and the Creek Bow Shooters Society.

The **Mvskoke Youth Opportunity Grant** (MYOG) is assistance one time per fiscal year to help youth to participate in opportunities. The funding is available to Muskogee (Creek) citizens ages 24 and under. There are three levels of assistance: in-state, out of state, and international opportunities. Assistance is half of the total cost not to exceed the maximum for each category. Youth Services has awarded \$21,820 in the first quarter. Sixty-Four MYOGs have been processed.

**% Funds Used by Grant Level**



**% of Used by Category**



Youth are asked to complete volunteer time as a give back for their assistance. Only 6 recipients of the grant have completed volunteer time during the 1<sup>st</sup> Quarter. The youth have 90 days from receipt of the check to complete the service learning. Collectively they have completed **30.10** hours of service.

## DEPARTMENT OF EDUCATION, EMPLOYMENT AND TRAINING -

### Gregory Anderson, Secretary

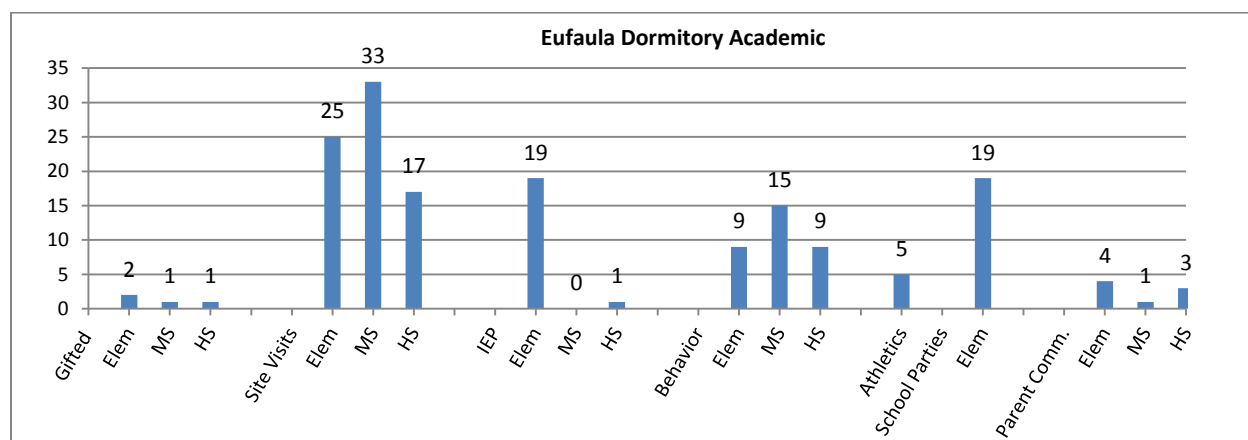
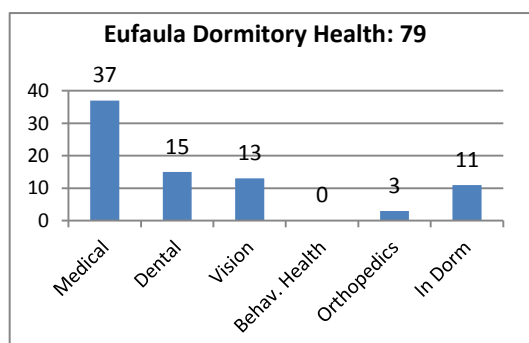
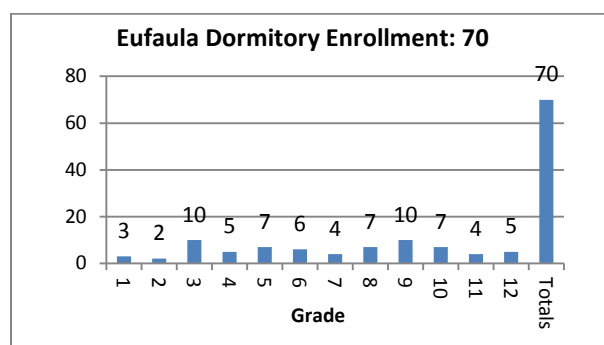
The Department of Education and Training hosted our 4<sup>th</sup> Annual Career Expo at the Muscogee (Creek) Nation Dome. 37 vendors provided information on grants, scholarships, and job opportunities for our youth and citizens. In attendance were 193 youth and 37 job-seeking adults. Many vendors did on-site interviews and applications.

During this quarter Mr. Anderson had attended a mandatory safety meeting held by MCN Risk Management Department to ensure the safety and wellbeing of our employees and clients. Mr. Anderson also attended the 37<sup>th</sup> Oklahoma Council for Indian Education and Inter-Tribal meeting.

**NCA 00-136 Extra-Curricular Activity Grant:** the one-time \$500 need-based grant has begun funding for FY'17 and has assisted 118 citizens:

Laptops	\$24,508.98
Senior Items	\$17,311.84
Academics	\$12,829.86
<b>TOTAL:</b>	<b>\$54,650.68</b>

**Eufaula Dormitory** has maintained a high retention rate during this quarter. The focus has been on academic achievement and providing quality services to our students. The students enjoyed several successful holiday activities. Applications are being accepted for the spring semester and student enrollment is expected to remain consistent for the remainder of the school year.

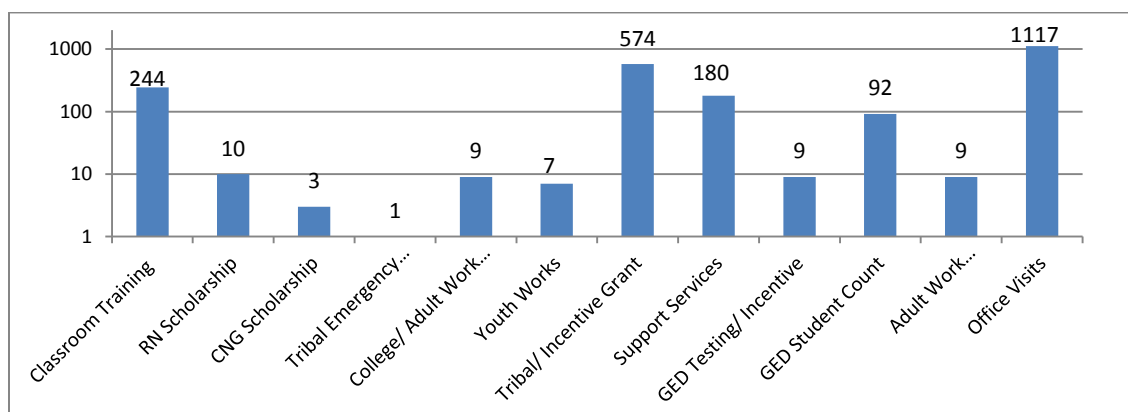


**Scholarship Foundation Program** awarded 40 scholarships at \$31,250.00 to Muscogee (Creek) students for the upcoming spring 2017 semester. The Foundation Program raised \$4,813.84 for the first quarter to support the Foundation's scholarships.



**Higher Education** assisted 1,656 students with grants or scholarship awards funded by 7 programs administered by Higher Education staff. Total expenditures for grants by the programs this quarter: \$2,937,871. Breakdown of students: Doctoral Scholarship 69; Post-Graduate Masters 209; Self-Governance 335; NCA 03-Tribal Scholarship 87; Tribal Grant 875; Incentive Grant 79; and Emergency Scholarship 2. We continue to visit numerous local area high schools, universities, and Muscogee (Creek) Nation events in order to maintain our Department's continued effort to be engaged in the community.

**Employment and Training Administration (ETA)** provides career and educational opportunities through quality guidance, from a cultural aspect, to enhance self-sufficiency, involve community and family, and promote a stronger worker. Due to the increased unemployment rates many citizens and tribal members have considered returning to school and trade programs prior to seeking employment. The Workforce Program has hosted one job fair and conducted two workshops for this quarter.



**Johnson O'Malley Program (JOM)** monitors each of the 45 school programs for compliance with the federal regulations and Creek Nation policies. In-Service trainings are held twice a year.

School Compliance FY 16: 60% of the 44 schools and one community-based program are in compliance.

In-Service Training: Provided to JOM Parent Committee members, Directors/Coordinators, Superintendents and Administrators to ensure compliance requirements are understood. In-service training creates opportunities for JOM school programs to gain knowledge of services offered within the Department of Education and Training and other MCN departments as well as allowing the participants to network with other school programs.

Challenge Bowl- The Muscogee (Creek) Nation Challenge Bowl encourages our children to learn more about Muscogee culture, history, government, and language using traditional values of brotherhood as the foundation.

**Reintegration Program** is awaiting confirmation as their documentary is being considered for the California Film Festival. The Program held their first annual Dodgeball Tournament to raise money for their Toy Drive. The construction project audit was passed by the DOJ Technical Advisor in December.

Reintegration Program Activities:

Administrative- 6	Email- 13	Housing- 6	Setup Services -9
Client Services- 36	Employment- 1	Letters- 11	Transport- 4
Community Services- 1	Food/Clothing	Office Visits- 15	Update- 19
Court Appearances- 3	Assistance- 4	Phone Calls- 189	
Drug Testing- 2	Home Visits- 18	Probation Visits- 2	

Reintegration Case Tags:

Disabled-2	Offence- 2	Non-Violent- 9	Veteran- 9
Drug/Alcohol	Juvenile- 2	Sexual- 2	Violent- 11

Reintegration Primary Participants:

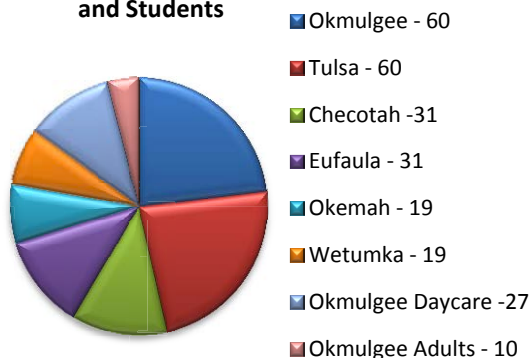
0–19 years = 2; 20–29 years = 9; 30–39 years = 20; 40–49 years = 14; 50–59 years = 6; 60+ years =2

Reintegration Payments: Total: 56796.1

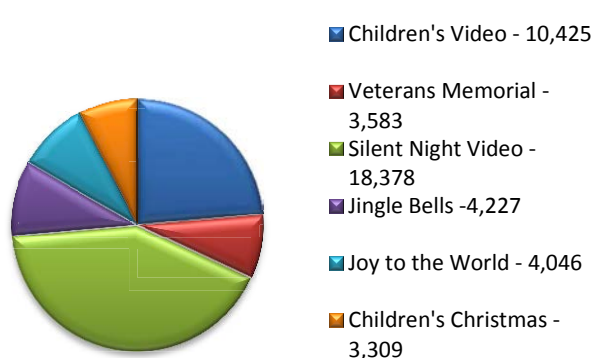
Clothing Allowance: 6495.5	Laundry Service: 20	Utilities: 566.8
Education: 13338	License Reinstatement: 5545	
Employment Assistance: 20	Rental Assistance: 31012.9	
Food Allowance: 2782.9	Treatment: 9015	

**Mvskoke Language Program** volunteered for the Tulsa State Fair, created and distributed 2017 calendars, and showcased several language videos on social media for: Halloween, Veterans Memorial Tribute, Native American Day, Thanksgiving, and Christmas. The Program is teaching in six Child Development Centers and one Daycare and preparing for the Youth Camp 2017.

**Mvskoke Language Classes and Students**



**Language FB Posts Reached/Shared**



**Euchee Language Program** covered subjects such as electronics, clothing, dishes, and food. The Program consisted of 46 class days with an average of 20-25 students per day and a total enrollment of 30 students.

**MCN Botball Program:** A curriculum to serve 9 MCN Head Start Programs, 15 classrooms and 289 students was developed and implemented. An online Junior Botball Curriculum and a

middle school classroom curriculum were developed. The Fall MCN Challenge Day, at Tulsa Expo Square, served 900 students; a second was held in OKC with 3 MCN teams in attendance.

Programmatic Events	
Event	#
Recruiting	~570
Recruited	8
Site/School	64
Professional	5
Challenge Days	2
Conference	4

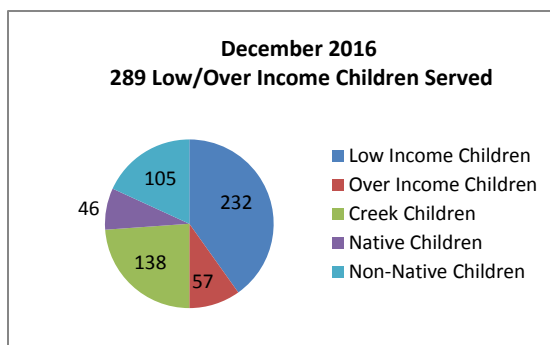
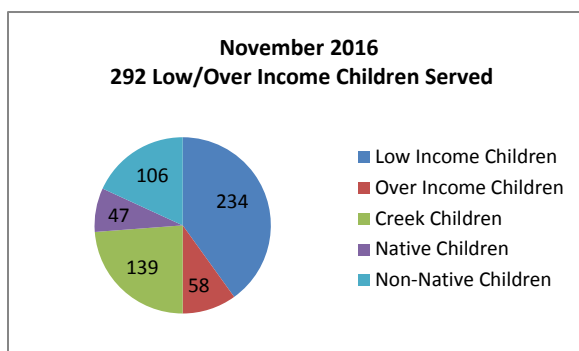
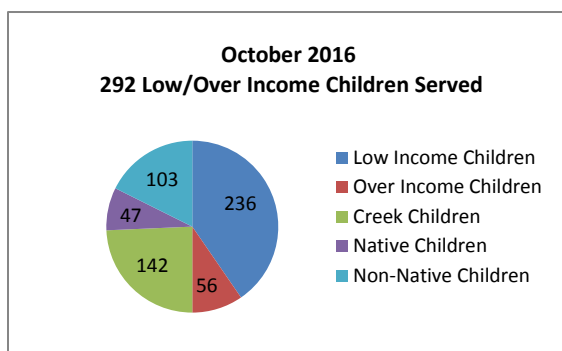
2016-2017 MCN-KIPR 1 <sup>st</sup> Qtr.		
Line Item	Agreement	Actual as of 12/31/16
Compensation and Overhead	\$55,574.00	\$23,155.83
Travel	\$28,984.00	\$13,135.02
Curriculum, Robotic Kits, Mats	\$18,180.00	\$27,805.74
Botball Registrations	\$37,500.00	\$20,000.00
Awards	\$1,200.00	0.00
Challenge Buttons	\$7,500.00	\$6,232.45
Education Conferences (OK Only)	\$1,000.00	0.00
JBC Team Registrations	\$13,500.00	\$8,625.00
Other Workshop/Challenge Support	\$1,500.00	\$1,803.00
MCN Team GCER Registrations	\$12,000.00	0.00
	<b>\$176,938.00</b>	<b>\$100,757.04</b>

**Budget:** All line items are as anticipated with the exception of curriculum, robotic kits and activity mats. We have added outside funding to facilitate the participation of interested schools.

**Vocational Rehabilitation Program** served 156 American Indian clients with disabilities and expended \$12,304.63 in client cost or \$78.87 per client. The VRSP received 36 referrals and processed 15 applications for service: about 42% of all clients referred for VR services complete an application. Made 4 community outreach presentations and 2 potential clients were recruited.

#### Head Start Program:

Parent Volunteers:	Checotah	Eufaula	Okemah	Okmulgee	Tulsa	Wetumka	Collaborative
October	29	24	17	24	12	19	31
November	11	1	9	1	4	8	26
December	0	19	14	7	12	14	25



**DEPARTMENT OF INTERIOR AFFAIRS: Christopher A. Azbell - Secretary**

The **Planning and Grant Department**: A planner and a grant writer were hired. Professional development was conducted to better understand social styles in the workplace. To maintain currency in administrative policies and procedures, the Department Manager attended Fair Labor Standards Act (FLSA) training and GSA Fleet Vehicle training.

Grant opportunities are being explored and utilized by more Tribal departments and programs. After reorganization of the Department of Health, numerous health professionals have contacted the office to coordinate grant prospects to supplement health programs. The bulk of the grant workload comes from “repeat customers” (Environmental, Cultural Center & Archives, Reintegration, etc.) seeking additional grant funding as part of comprehensive program planning.

The **Tribal Driveways Department** continued to repair/replace existing driveways for eligible Muscogee citizens, communities, churches, ceremonial grounds and cemeteries. The Manager, Field Supervisor and/or crew continued daily inspections and documented their findings with pictures, and placed them in each applicant’s file. The Department continued operations associated with burial preparations, and staff attended mandatory GSA Vehicle and Safety meetings.

	FY 2017 - 1st Quarter
Completed Applications	28
Applications on File	No Data Reported
Applicants Inspected	15
Churches completed	1
Ceremonial grounds completed	0
Church/Family Cemetery Completed	3
Burial Preparations	19
Total loads of gravel	54
Gravel Expenditures	\$18,554.87
Tin Horn Expenditures	\$5,000.02

The **Realty Trust Office** assisted citizens with Probates, Land Partitions, Leasing, and other areas related to Real Property. 3 properties have been placed into trust: Gragg Property, Taylor Drive Low Income Housing, and Checotah Low Income Housing. In sum, 27.2 acres of land went into trust. The Department coordinated restricted property sales resulting in \$3,622.22 for our citizens. 9 probates are pending.

Inventories	44
District Court Probates	19 – \$69,012.29
BIA Approved Leases	7 - \$6,100.00
On Site Inspections	75
Trust	3
Quiet Title Suits	9
Approved Right of Ways	5 - \$62,860.00
Income Total	\$137,972.29



## Tribal Construction Department FY 2017 - 1st Quarter

<b>Completed Construction Projects</b>	
	Holdenville Indian Community - Smoke Shop Expansion
	Glenpool Indian Community Center Renovation
	Eufaula rental properties - rebuilt retaining walls
	Executive Building - guttering, splash blocks & downspouts
	Morris Community Center Renovation
	Demo-Armstrong property
	Demo-Cromwell Smoke Shop
	Demo-Eufaula Dorm
	Assisted cleanup of the Okmulgee Country Club & Golf Course
	Assisted in cleanup at Omniplex
	Demo- Fountainhead Maintenance Facility &Trailer
<b>Active Construction Projects Under Contract/Updates</b>	
	Cromwell Indian Community Renovation Project
	Eufaula Clinic
	Reintegration Complex
	MCN Council House
	Okemah Hospital/Clinic
	CMN Student Housing
	Okemah Community Center
<b>Program and Planning with Updates</b>	
	Hanna Indian Community Center
	Twin Hills Indian Community- Kitchen Renovation
	Twin Hills Store Expansion
	Omniplex Masterplan
	Checotah Community Center Kitchen Renovation
	Checotah - Texanna Road Smoke Shop
	Duck Creek - New Smoke Shop
	Dustin Ranch Facility - New Construction
	Eufaula Community Kitchen Renovations
	Oklahoma City Community - Parking Lot & Renovations
	MCN 40 Acre Master plan
	Citizenship Office Renovation
	Community Services Roof Replacement
	Environmental/Geospatial Building - New Construction
	Fountainhead Masterplan
	Mound - National Council Chambers Table/Floor Renovation
	NRCS Office - New Construction
	Okmulgee Golf Course Remediation
	New Court Building
	Rifle Range
	Federal Roads Mechanic Shop
	MCN ER Expansion
<b>In-House Construction Projects</b>	
	MCN Mound Renovation
	Remediate grading at WIC Building
	Remediate grading at Community Services Building

## Federal Roads Department FY 1<sup>st</sup> Quarter

<b>Planning Stage</b>	Arbeka Road		<b>Under Construction</b>	
	Ash Road Bridge			10th Street
	Beggs Walking Trail			Loop 56 Highway & Mission Street
	Butler Creek Church Road			Wainwright Road I
	Bridge - 06526 – Okfuskee			Wainwright Road II
	Bridge - 09681 – Muskogee			10th Street
	Bridge - 00388 – Creek			
	Duck Creek		<b>Completed</b>	Hauling Services for MCN College
	Eufaula Clinic Road			Historic Nuyaka Bridge Relocation
	Graves Creek Church Road			Lake Jackson Road
	Greenleaf Church Road			Milling Project for Been Construction
	Hanna West Road			Shouldering Work for Muskogee County
	High Street			Eufaula Walking Trail
	Iron Post Road			
	K-Bar Road			
	Kellyville Road		<b>Special Projects</b>	Hauled dirt to Linda's Daycare
	Koweta Food Distribution Road			Hauled dirt to Tvkvpucheu Methodist Church
	Little Coweta II			Transported dugout canoe to Okmulgee
	Maintenance Facility Building			Lake and Tulsa State Fair
	Newtown Methodist Church Road			
	Oneta Road			
	Ryals Road			
	Stidham Road			
	Twin Hills Road Phase II			

## The Transit Department

	<b>FY 2017 - 1st</b>
Miles	94,290
Passenger Count	15,913
Giving back to the community Program	1,978
MCN/KATS Partnership Referrals	152
Shuttle Service/Loaner Vehicle	5
Trolley Miles	1440
Trolley Passengers	252
Wetumka Transit Office - Miles	17,272
Wetumka Transit Office - Passengers	811
Euchee Language Loaner - Miles	0
Euchee Language Loaner - Passengers	0

The **Geospatial Department** has been working with other departments and staff to provide information and mapping capabilities. The Department fielded 188 technical assistances, assisted MCN Departments on 48 occasions, and produced 385 map documents which also include laminating, printing large-format and scanning of documents. Staff worked on 64 short and long-term projects, while ensuring grant deliverables and reporting were accomplished.

The **Cultural Preservation Department** received and reviewed 566 NHPA Section 106 consultation projects from tribal, federal, state, county, and city agencies requesting cultural clearance; participated in 5 Government-to-Government face to face consultations: USDA Forest Service, Region 8; City of Oxford Alabama; Southeastern Army National Guard; Fort Benning Military Installation; Georgia Department of Transportation.

Federal Consultations	5
Section 106 Projects	566
Inadvertent Discoveries	2
NAGPRA Consultations	15
NAHPRA Reburials	2
Archaeological Survey	6
GPR Surveys	2
Cemetery Clean-up/Fencing	15
Cultural Outreach Presentations	13
National Library & Archives Visitors/Genealogy	32
Tribal Resolutions/Legislation	2
Federal Agreements	2
Conferences/Meetings	11
Trainings Attended	1
Tower Construction Notification (TCNS) Project	188
Tower Construction Notification (TCNS) Funds	\$149,600.0

NAGPRA had 15 ongoing consultations working toward repatriation and reburial of Muscogee NAGPRA items with the following entities: Tennessee Valley Authority; Moundville Archaeological Park; University of Alabama; Georgia State University; Ocmulgee National Monument; Peabody Museum of Natural History, Yale University; Southeast Archaeological Center; Smithsonian Natural History Museum; National Museum of the American Indian; Alabama Power; New Jersey State Museum; USACE Mobile District; NPS Cumberland Island; Penn Museum.

The Cemetery Reclamation Program cleaned/serviced 15 Muscogee (Creek) citizen cemeteries/properties: Trenton Church, Vernon; Bear Cemetery, Mason; Grayson Cemetery, Broken Arrow; Moore Cemetery, Stidham; Hickory Ground Ceremonial Ground; Morris Indian Community Center; Foster Property, Wainwright; Watashe Cemetery, Kellyville; Old Fishertown Cemetery, Texanna; Jacobs Cemetery, Salem; Welaka Mission Cemetery, Leonard; Thompson Cemetery, Eufaula; Tecumseh Cemetery, Twin Hills; New Post Oak Cemetery, Beggs; Webb/McIntosh Cemetery, Haskell.

The National Library, Archives, and Cultural Outreach Program assisted 32 patrons with genealogy and Mvskoke history research in the Library; donated 70 books to the Trevor Fish Youth National Council Member book drive for Murrow Children's Home; presented 8 Mvskoke History presentations in Okemah, Calvin, and Morris elementary and middle schools for Native American History Month; attended the Oklahoma Department of Libraries Service for Adults training.

## **Department of Agriculture and Natural Resources**

Agri-Business - Total 483 head: 252 cows, 13 Bulls, 118 yearlings, 100 fall calves. Taking advantage of low cattle prices to cycle out lower quality/non-performing stock and acquire replacements. Dilapidated outbuildings scheduled for demolition. Silage production/storage is being explored to reduce hay, feed, and mineral costs. Development of red Angus herd is

targeted for value-added production via acquisition of new red Angus bulls to promote herd vigor.

Farm operations saw a delay in soybean harvest due to weather-related impacts, equipment repairs and necessary replacements. A partial soybean crop loss was reported and upon insurance adjustment calculation, a loss check will be issued. Whole farm insurance is being explored to alleviate individual crop loss management. Annual crop planning is trending away from commodity crop production and towards traditional crops including heritage pumpkins, watermelons, and peach orchard. Subsurface irrigation planning has commenced to allow layered production in the northernmost 40-80 acres of the Hanna Farm property. The Nation is currently under contract for purchase of 400 acres near the Hanna Farm, which will permit additional hay harvest and cattle operations. Agribusiness enterprises have been working closely with GIS to develop property mapping for future crop planning diagrams and schematics.

Oil and Gas - The Oil and Gas Department is continuing to monitor and account the oil and gas production royalty payments for the Muscogee (Creek) Nation. During the price downturn, the Department looks for opportunities to enhance the mineral interests of the Nation in order to increase the royalty revenue. In addition, the Department is a resource to Muscogee citizens who have questions regarding their lease offers.

The statistics are the latest from the Office of Natural Resources Revenue (ONRR). ONRR provides the Nation with monthly reporting from the producing wells in which the Nation owns a mineral interest. There is typically a 3-month delay to ensure accurate data and well production.

Oil and Gas Department – First Quarter FY17			
Well Name	County	Month	Revenue
Russell 1	Hughes	10/31/16	\$ 310.94
Creek 1-5	McIntosh	10/31/16	\$ 318.35
Ruff 3H-4	Hughes	10/31/16	\$ 311.85
Earthman 2-5	McIntosh	10/31/16	\$ 79.94
Ruff 2H-4	Hughes	10/31/16	\$ 197.51
Creek 1-5	McIntosh	10/31/16	\$ 363.83
Earthman 2-5	McIntosh	9/30/16	\$ 74.69
Ruff 2H-4	Hughes	9/30/16	\$ 122.11
Creek 1-5	McIntosh	9/30/16	\$ 257.94
Ruff 2H-4	Hughes	9/30/16	\$ 278.39
Mays 2-3H	Pittsburg	9/30/16	\$ 22.17
Creek 1-5	McIntosh	9/30/16	\$ 294.79
Russell 1	Hughes	9/30/16	\$ 285.57
Ruff 3H-4	Hughes	8/31/16	\$ 301.17
Creek 1-5	McIntosh	8/31/16	\$ 349.46
Earthman 2-5	McIntosh	8/31/16	\$ 81.44
Mays 2-3H	Pittsburg	8/31/16	\$ 21.79
Ruff 2H-4	Hughes	8/31/16	\$ 132.59
Russell 1	Hughes	8/31/16	\$ 290.95
Creek 1-5	McIntosh	8/31/16	\$ 305.78
Ruff 3H-4	Hughes	7/31/16	\$ 317.96
Creek 1-5	McIntosh	7/31/16	\$ 374.24
Creek 1-5	McIntosh	7/31/16	\$ 327.46
Ruff 2H-4	Hughes	7/31/16	\$ 134.51
Earthman 2-5	McIntosh	7/31/16	\$ 83.61
Mays 2-3H	Pittsburg	7/31/16	\$ 25.39

Land Management- The Department of Agriculture and Natural Resources has assumed the administration of a self-governance award for invasive species management specifically targeting feral hog populations. A component of that award provided funds for the development of a wildlife management code targeting feral hog operations. The Department has retained a intern who has begun draft development of a wildlife code, which will be submitted for review and suggested edits in the 2<sup>nd</sup> Quarter.

Fencing work continues on the properties of the Nation to avoid adverse possession claims and address feral hog management. Cross fencing opportunities are being explored to increase the land base available to the cattle herd and preserve naturally occurring high quality grasses.

Muscogee (Creek) Nation Ag Youth - The Program has submitted a grant application to the USDA for funding through the Beginning Farmers and Ranchers program, which will allow provision of expanded services and acquisition of additional staff for Muscogee (Creek) Ag Youth over a 3-year period. 5 MCN Ag Youth Program participants qualified for the Junior Livestock Show at the Tulsa State Fair.

The All Indian Livestock Show is reaching record numbers of participants and after this month's show we will need to find a larger venue to accommodate this popular event.

A new programmatic logo has been developed to promote the new branding of the Program with a focus towards additional marketing and advertising of services. A survey was submitted to Program participants to determine programmatic direction. Survey results indicated overwhelming approval and support for the Program with high affinity for the livestock grant fund assistance and bow sport programming. Many survey respondents indicated a barrier to access to agriculture youth programs but for MCN Ag Youth assistance. Those surveyed endorsed longevity of participation in the program; almost 85% were return participants and 26% indicated participation of over 5 years or more. Over 75% participated in the All Indian Livestock Show either as exhibitors or volunteers. Over 80% of survey respondents received assistance from MCN Ag Youth for acquisition of livestock animals for exhibition.

**The Cultural Center & Archives Department:** Council House Restoration - The Department has been working closely with One Fire LLC and Selser Schaefer Architects to complete the steps necessary to begin construction on the Council House. Because of the Historic Landmark Status and in order to capture the historic tax credits to complete the project, the State Historic Preservation Office (SHPO) and the National Park Service (NPS) review all documents associated with the construction and use of the building after restoration is complete. The Part 2 application packet was submitted to the SHPO office and approved pending NPS approval. They completed their review and forwarded the application to NPS for final review on December 16<sup>th</sup>. NPS has 45 days to review the application. Once that is complete, construction may begin on the Council House, which is estimated to start in February. The current projections estimate that the tax credits will save the Muscogee (Creek) Nation over 1 million dollars in construction costs.

Muscogee Cultural and Historical Foundation - The Muscogee Cultural and Historical Foundation and the MCNCCA Department are working to provide fundraising efforts and

support Muscogee historical and cultural preservation facilities and programs. MCNCCA recently consulted with a fundraiser who created a capital campaign feasibility study to guide planned fundraising efforts. The foundation and MCNCCA have been meeting once a month to discuss progress on the 501C3, updates on the Council House and Visitor Center, and possible fundraising opportunities. Currently, all positions on the Foundation's Board are filled.

Gift Shop – “Redstick Gallery” - MCNCCA recently hired a Gift Shop Clerk who will handle the daily operations of our online gift shop, and one that is soon to be located in downtown Okmulgee near the Council House. The Department will purchase items at wholesale price for resale. For larger items, such as paintings and pottery, the Department will consign with the individual for a period of six months. All profits from the items will go into the Department's revolving fund to help offset costs of future building projects, such as the Visitor Center. The online gift shop is currently live and the Department is in the process of building inventory. The physical gift shop will be open by spring 2017.

Institute of Museum and Library Services (IMLS) Grant – Muscogee Historic Sites Mobile Application - In December, the MCNCCA Department, in conjunction with MCN Historic and Cultural Preservation, MCN Geospatial, and MCN Realty Departments applied for the Institute of Museum and Library Services' Native American and Hawaiian Museum Services Grant. The Departments will develop a mobile app that will highlight the Tribe's historic sites, as well as provide the public the opportunity to learn about Muscogee history. The app will include sites in Oklahoma, Alabama, and Georgia.

National Endowment for Humanities (NEH) Grant - The MCNCCA staff is working on a NEH Grant which will be used for funding and creation of exhibits and materials for inside the Council House. The maximum amount awarded is \$400,000.

The Department held a Community Meeting on December 21<sup>st</sup> in the National Council Chambers to provide an update on the project and request input from the citizens, Chief, Second Chief and National Council members who were in attendance. The updates and community meeting are good for project development and for use as a reference in grant applications, such as the NEH grant.

The Risk Management Department retained Brown & Brown Insurance for MCN insurance coverage to help decrease premiums.

The Arbor Care crew continues to help with broken limbs, trees, and debris after a heavy wind and rainstorm that hit the complex site. The vehicle list of Tribal cars has been updated for the year-end reports. The reports were crosschecked with the Fleet Management Office for an accurate count of Tribally owned and GSA operated vehicles.

The MCN annual building inspections will continue to be inspected by Firetrol Protection Systems. An updated list to start the first quarter of all Tribal facilities added throughout the year was provided for all fire, life and safety systems. These will continue to be performed and documented in the Risk Management Office for review. This process has made scheduling, invoicing, and tracking deficiency corrections more effective and efficient, and will continue.

The CPR training classes will continue for MCN programs as they are requested. Public organizations are welcome to participate in this training. The departments are developing ways to keep up with what will be needed in case of an emergency, and are also prepared to assist with safe work areas, data requests, ACS requests, and insurance issues, deadlines for Tribal programs, and preparing for any type of emergency that may arise.

The Emergency Management staff and Response team will continue to prepare for any adverse weather conditions that may affect any MCN jurisdictional area. Both teams are always on standby. All action items are handled and completed on a daily basis by Arbor Care Service and Emergency Management with the Risk Management office.

The Office of Environmental Services Recycling Program has recycled 20,666 lbs. of cardboard along with 13,032 lbs. of paper for a total of \$2,447.06 in revenue from National Waste & Disposal Inc. On November 15th, 2016, National Recycle Day, we hosted a recycling event for electronics and other recyclables for the week, and hired Green Country Shredding to do shredding for the Tribe and community- approximately 3,500 lbs. of files, records and documents were shredded. The MCN Head Start children toured the center and brought in a recyclable. This event had a really great turn out and we look forward to doing many more events. Our Department received a thank you letter from the Executive Director with OK DEQ regarding the partnership with the Okemah Woody Guthrie Festival to gather their recyclables.

Our water hydrogeologist has been testing streams, wells, and other water sources. He has initiated data collection for continuous groundwater level on two major aquifers in MCN jurisdiction and has received his DEQ C water operator license.

Our new program Refuse Recovery has assisted 2 Tribal communities, 5 churches and 3 ceremonial grounds with our own roll-off dumpsters and truck in our first year.

The NAHASDA Program has completed 1 meth assessment, 6 mold assessments, 103 rental assistance, 267 updates, 15 rehabs, 5 Mortgage Assistance, and 4 Elderly Subsidy rentals.

Long Range Transportation- 1st Quarter

Charter Trips	8
Charter Miles Traveled	1,206
Charter Passenger Count	160
Services provided to groups, schools, etc.	8



**DEPARTMENT OF COMMERCE – Elijah McIntosh, Secretary of the Nation & Commerce**

The Office of the Secretary of the Nation & Commerce currently has fifty-five (55) domestic limited liability companies and nine (9) non-profit corporations on file.

In November, the Office of Self-Governance, along with Tribal leadership, met with representatives from the Bureau of Indian Affairs (BIA), Eastern Oklahoma Regional Office, to begin discussion on the FY19 Indian Affairs budget. This year's formulation process will give the Nation an opportunity to provide meaningful input and program initiative recommendations to be included in the Eastern Oklahoma Region's FY19 budget submission.

The Office of Self-Governance compiled the required data needed to complete the FY2018 Pay Cost Report for the Bureau of Indian Affairs (BIA), Eastern Oklahoma Regional Office. The pay cost information is used to make necessary adjustments to FY18 self-governance funding. Any shortages in FY18 funding will require an amendment to the negotiated multi-year funding agreement between the Nation and the Office of Self-Governance.

The Self-Governance Coordinator attended the Department of Interior Self-Governance Advisory Committee 1<sup>st</sup> quarter meeting which focused on developing new policy recommendations, as well as served as a forum for participants to provide advice and input to participating tribes on self-governance related issues. The quarterly meeting discussions also looked to cement several important topics to be included in the Presidential transition plan.

The Mvskoke Loan Fund received notice that the Oklahoma Native Assets Coalition approved a grant for a \$3,500 to provide financial literacy training for Mvskoke Youth, intended to increase our youths' financial knowledge through interactive and fun learning experiences to enhance their health financing management skills. This grant provides an asset-building opportunity by providing a \$100 savings account for 20 youth.

The Mvskoke Loan Fund received approval from the U.S. Department of Agriculture Rural Development Re-Lending Program (IRP) to extend their Program for another year. This means that the Fund will retain access to \$280,000 to lend to eligible clients seeking capital.

Total Businesses Created by the MLF: 18

Total Jobs Created: 45

Type of Assistance Provided:

Business Planning Assistance	19
Individual Credit Counseling	5 & 10 Group Sessions
Financial Literacy Training	7
Youth Loans-Network with Reintegration Program	1
Asset Building -Explore Software-Portal	1
Networking-Pods, Baker Tolley-Thrive-OFN	10
Community Initiatives-Twin Hills	1

The Mvskoke Loan Fund is certified by the U.S. Department of Treasury Community Development Financial Institutions Fund (CDFI) as a Community Development Financial Institution (CDFI) effective until September 30, 2017.

Mvskoke Loan Fund staff attended the OFA Conference RETHINK. The conference included the 13<sup>th</sup> Annual Native Gathering and Native CDFI Network Annual Member Meeting. The Native Gathering consisted of a full day meeting highlighting opportunities and best practices for Native CDFI's in building sustainability. The COO attended the CFED Building Financial Capability: A Planning Guide to Integrated Services. The purpose of the training was to open CDFI's to the idea of information sharing in order to better serve clients due to limited staffing issues.

Mvskoke Loan Fund is producing Mvskoke Entrepreneurs Success Stories to reflect the success of business owners in the program and promote the Mvskoke Loan Funds initiatives.

## **DEPARTMENT OF HOUSING – Sam Whitlow, Secretary of Housing**

The mission of the Muscogee (Creek) Nation Department of Housing is to meet our Native community's needs by providing opportunities for eligible citizens to obtain affordable and safe housing. The housing programs are all funded through federal grants to assist MCN Tribal citizens within the MCN jurisdictional boundaries.

### **Admissions and Housing Services**

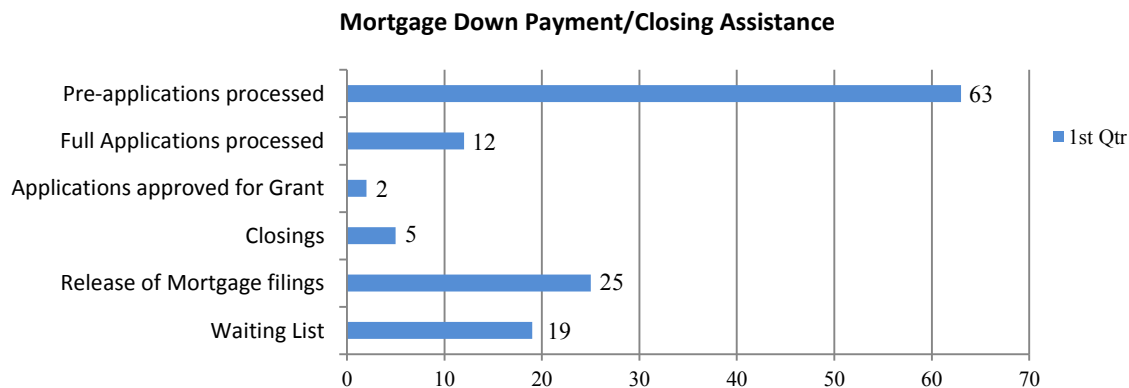
The Tribal HUD-VASH Program is a demonstration pilot program to provide rental assistance and case management to Native American veterans who are homeless or at risk of homelessness. A VA Case Manager was recently hired to assist Veterans with housing and counseling.

The *Useful Life Agreement* has been implemented for home repair to secure the governmental funds invested in a home improvement.

The *184 Loan Program* is a pilot program and has been put on hold for further evaluation. The majority of the applicants were unable to meet the requirements.

<b>ADMISSIONS ACTIVITIES</b>			
<b>Emergency Repair of Privately Owned Homes</b>		<b>NAHASDA Homeownership</b>	
Intakes	95	Intakes	45
Work Orders: E&A to Constr. Services	7	Referrals	15
Work Orders: R&R to Force Account	72	Re-certifications	4
Environmental Requests	79	Vacant Units Available	19
Useful Life Agreements	79	Vacant Units Re-assigned	3
<b>Mobile Home Transport</b>		Waiting List	427
Applications received	1	<b>Elderly Subsidy</b>	
Work Order for set-up	1	# Of Elders Housed	38

Mortgage Down Payment and Closing Cost helps the Native American families become first time homeowners with assistance for closing cost and down payment.



Housing Management operates and manages all the units for housing to meet all federal requirements.

	1 <sup>st</sup> Qtr			1 <sup>st</sup> Qtr
Office Visits/One-on-One	597		Phone Calls	3932
Re-certifications	240		Move-ins	21
Recerts Mailed	251		Late Notices	819
Final Notices	509		Termination Notices	219
Violations	31		Annual Inspection	95
Delinquency Agreements	16		Home visits	25
Evictions/Vacant Units	8		Court Hearings	10
Maintenance Apps	242		Work orders	198
Application Updates	10		Units Conveyed	3
Out briefing Sessions	3		Files to Attorney	3
Abstracts Ordered/Released	2		Deeds Filed	4
Payments Received				
Payment Desk	920		Internal & Payroll	38
Complex	62		Lockbox	68

Community Shield Program through the Amerind Risk Management, offers homeowners insurance to the Muscogee (Creek) citizens to provide affordable property coverage for their dwelling, personal property, personal liability, and loss of use.

New Participants	17	CS Insurance Work Orders	7
New Applications Pending	2	Generated	13
Participants removed	7	Completed	6
Managed Housing New Units	2		

Construction Services Department processes the work orders and requests environmental clearance/update for the housing programs.

Work Orders			
	Received	Completed	Pending
Mutual Help	0	02	0
Lease Option Purchase	1	1	1
NAHASDA Units	27	15	13
Rental Units	3	8	0
Privately Owned Homes	10	5	5
Total	41	31	18

Contract Services is responsible for the procurement of contracts for repairs, rehabilitation, new construction, and professional services.

#### Major Activities

A. 14 contracts totaling \$134,775.00

1. Rehabilitation of Home(s) 3
2. Rental Rehab 2
3. Alternative Home(s) 0

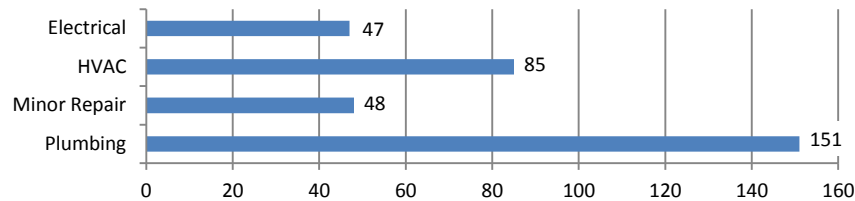
B. Work Agreements are processed for minor repairs such as electrical, plumbing, heating and air conditioning, handicap accessibility, and roofing to be completed in less time.

1. Minor repairs 49
2. Contracted Emergency Electrical 3
3. Contracted Emergency Heat & Air 1

New Construction Phases contracted: 10 (Contracted thru March 2017)

Force Account: in-house program that provides minor repairs.

**Work Orders Recieved and Completed**



Development Department identifies buildable construction sites and purchases existing homes.

	Complete	In Progress	Under Contract	Under Construction
Acquisition Homes	12		6	
Reposessed Homes	2			
LWOP Homes New Const.	2	3		3
Alternative New Const.		3		
Alternative Mobile Homes	2			

Rental Properties provide low cost rental housing to Native American families. Rental properties are located at Checotah, Eufaula, Okemah, and Okmulgee (Taylor and Crutchmer). The Elderly rental is located in Okmulgee and gives preference to those 62 years and over.

	Checotah	Eufaula	Okemah	Okmulgee Crutchmer	Okmulgee Taylor	Elderly - Okmulgee
Applications Processed	2	5	6	21	7	0
Annual Inspections	5	7	0	12	0	0
Move Ins	4	5	2	3	3	0
Move Outs	2	3	0	2	6	0
Annual Re-certifications	6	7	2	6	1	0
Work Orders Completed	0	17	26	52	39	0
Units Occupied	68	68	55	41	42	0
Ready/Occupancy	0	0	0	0	0	0
Vacant Units	2	10	14	9	8	0
Total Units	70	78	69	50	50	54

## **PUBLIC RELATIONS – Geebon Gouge, Acting Director**

Consistent with the mission of the Office of Public Relations, “*To Project a Positive Image of the Muscogee (Creek) Nation,*” our staff has facilitated numerous projects and activities in the past quarter. The most notable include:

- The website had an all-time total of 3,064,133 visits. Modified the website for more effective navigation, and added the Elderly Nutrition Program.
- Coordinated events at the Tulsa State Fair, including planning and coordinating the vendors, booths, and volunteers, and conducting one day of cultural entertainment.
- Media coverage provided, including photography, videography and livestream coverage for the National Council General Session meetings.
- Hosted the 14<sup>th</sup> Annual Pink Party with over 900 people in attendance. Created 4 videos including 3 survivor stories and a 30-second self-examination video. Provided media coverage: photography, videography and interviews with various people in attendance.
- Hosted 1<sup>st</sup> Annual Men’s Summit, with 150 young men and men in attendance, to bring suicide awareness. Produced 4 specials. Media coverage: videography, photography.
- Attended the Inter-Tribal held at Choctaw Casino & Resort.
- Organized/coordinated Annual Christmas Party with *12 Days of Christmas* gift give-away to show appreciation to more than 1,800 MCN employees. Hosted one-hour live-stream feed of the Party. Created videos of Chief’s and Second Chief’s *Christmas Addresses to the Nation*.
- Continue work on the Hickory Ground Video, conducting interviews/attending meetings.
- Continue to assist other MCN departments for internal and external promotions for event preparation, including media assistance and support.
- Planned, coordinated and provided media coverage for the Council Oak Ceremony and the Eufaula Clinic groundbreaking ceremonies.
- Provided photography including: Jr. Botball Challenge, MCN Physical Rehabilitation Center, Hanna Farms Pumpkins, Philip Coon Military Hall of Fame Induction Ceremony.
- Assisted Cultural Center and Archives with Photo Training.
- Designed a brochure for MCN Physical Rehabilitation Center and Hope Unit.
- Created training video for Challenge Bowl Committee volunteer education.
- Hosted a Cultural Day event with a longbow maker, storyteller and shell shakers for the elementary, middle school and high school students at Cleveland Public School.
- Recorded *Information from the Nation* minutes for radio voice-overs to promote MCN.
- Created informational segment on properties placed in trust by MCN’s Realty Trust Services.
- Produced 3-minute special featuring our MCN Headstart receiving three new buses.
- Produced 3-minute special on Muscogee Declaration on the Rights of Indigenous People.
- Designed the 2017 calendar for the Nation.
- Monitor the Nation’s website, marque, branding guidelines, and all mass communications.

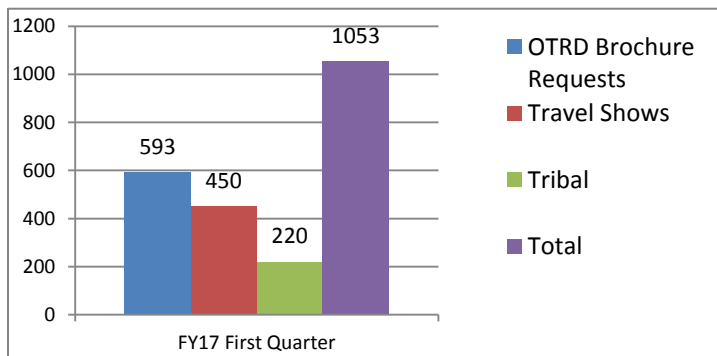
We continue to coordinate activities to promote the positive image of the Nation through sponsorships, advertising, media and partnership arrangements. Our small staff continues to make every effort to promote the great Muscogee (Creek) Nation!

## **TOURISM AND RECREATION – David H. Turner, Director**

The Muscogee (Creek) Nation Tourism and Recreation Department has continued to partner with the Lake Eufaula Association in the State of Oklahoma's travel show program, distributed the *Guide to the MVSKOKE Nation*, and hosted scheduled events in the MVSKOKE Dome and Claude Cox Omniplex. Our department continued marketing Muscogee (Creek) Nation entities such as River Spirit Casino Resort, FlyingTee, and Fountainhead Creek Golf Course.

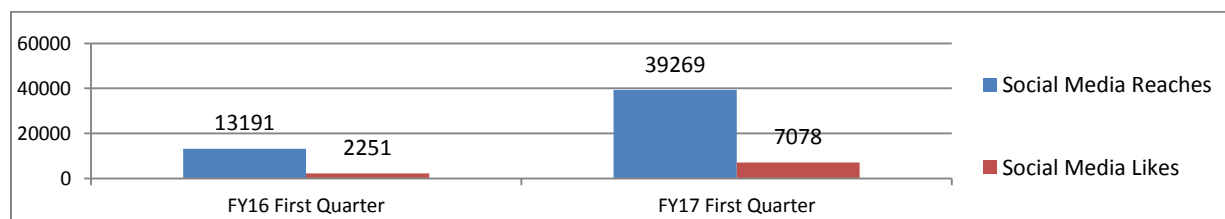
We opted to participate in Oklahoma Tourism and Recreation Department's Fulfillment Program with *TravelOk.com* starting in October. Our *MVSKOKE Guides* can be requested directly from Oklahoma Tourism and Recreation Department's webpage *TravelOk.com*. We opted to utilize their ROS Web Banner Program and pay a minimal charge for one million impressions a month. Our ROS Banner Campaign means that we have run of site advertising, and that our banner ads will be displayed on the *TravelOk.com* website. When an interested party decides to click on the ad, it links back to our website *CreekTourism.com* and this is called a click through. We had 528 clicks through for the three months we have participated. We have decided to highlight different Muscogee (Creek) Nation businesses, our Council House, Events, and our Casinos each month on the web banner program. There will be a fresh and new banner each month to generate more interest in our Nation. Also, an electronic version of the *Guide to the MVSKOKE Nation* is available at the department's website, [www.creektourism.com](http://www.creektourism.com).

Chart 1: Guide to the MVSKOKE Nation Distribution



The Tourism and Recreation Department utilizes social media to promote governmental, business, and community endeavors such as the Muscogee (Creek) Nation Festival. This outreach also helps to establish name recognition. The Department routinely partners with and shares information on social media from all Muscogee (Creek) Nation businesses, entities, and casinos. Partnerships include Riverwalk, River Spirit Casino Resort, One Fire Casino, Los Cabos in Jenks, and The Melting Pot in Tulsa, just to name a few. This constant attention to the social media outreach has resulted in a dramatic increase in both reaches and likes.

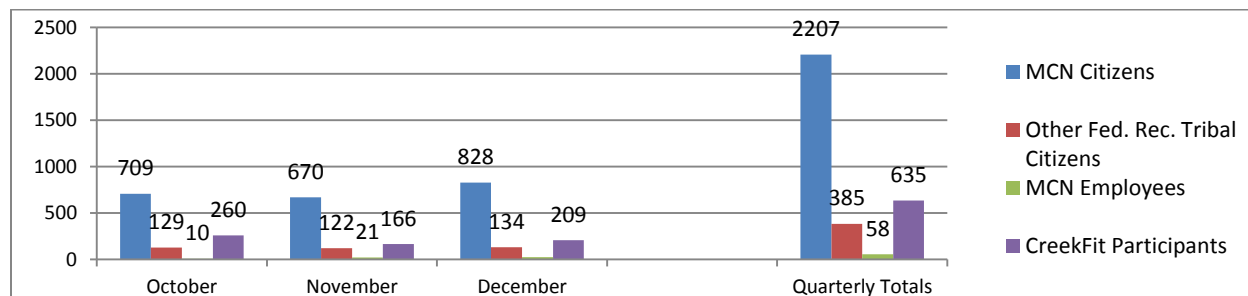
Chart 2. Social Media Outreach





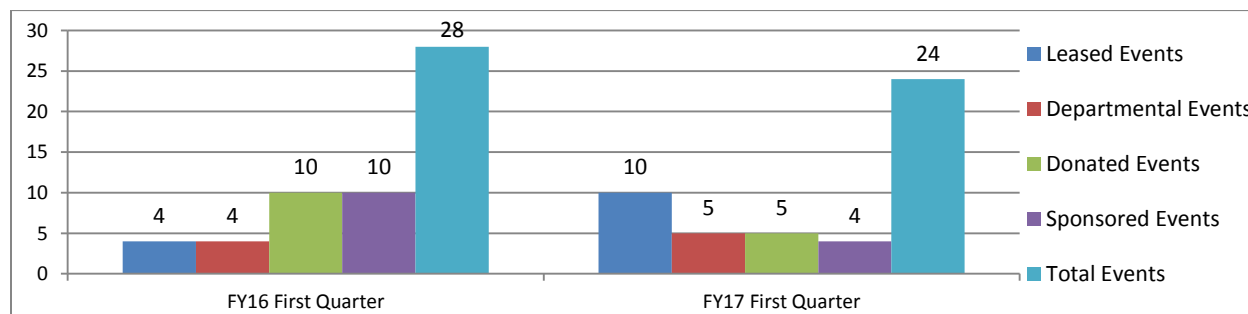
*CreekFit* and *Walking Strong*, established in 2014 and 2016 respectively, are action-oriented endeavors with the initiative to encourage our native people to be active and healthy. These programs are thriving and continue to serve on average 100 citizens and employees per week. The *Walking Strong* program continues to aid individuals at different levels of fitness with the motivation to stay healthy and be active. This quarter, the *CreekFit* program was blessed with the opportunity to partner with the OKC Thunder Organization and Nike N7 Program, Nike's Native American initiative. This partnership allowed participating members of *CreekFit* to showcase the structure and dynamics of our program inside the BOK Center in Tulsa, Oklahoma. The successful event highlighted the fitness classes and amenities offered at the MVSKE Dome.

Chart 3. MVSKE Dome Usage



The Tourism and Recreation Department continues to lease the MVSKE Dome and other facilities at the Claude Cox Omniplex for various community events and departmental programs. Some of the larger events include: The Pink Party, Indian Fall Fest, Euchee Fest, Movies In The Dome, and the Christmas Market.

Chart 4. Claude Cox Omniplex Events



The Muscogee (Creek) Nation Tourism and Recreation Department continues to find ways to improve our facilities and surroundings. After significant renovations last quarter, during this quarter, we initiated a Claude Cox Omniplex Cleanup, which allowed us to partner with Tribal Construction within the Department of Interior Affairs. A large part of our fence-line at the Claude Cox Omniplex was full of dirt, brush, concrete and old fencing. That fence-line is being cleaned up and the old fencing removed. This project is a portion of the Master Planning initiative, and will also make the Omniplex grounds cleaner and more usable during the upcoming Creek Festival Events.

The Department has continued its involvement with the Five Tribes Inter-Tribal Council Tourism Workgroup, where we are actively developing a marketing plan which includes developing and distributing a Five Tribes Tourism Brochure, Five Tribes Tourism Website, and a Five Tribes Tourism FAM Tour. This partnership has focused its efforts on promoting Oklahoma as a top destination to experience Native American Culture. During each phase, the Five Tribes Inter-Tribal Council Tourism Workgroup will pursue initiatives, both within their tribe and as an united group, that help Native Tourism in Oklahoma.

In October, the Tourism and Recreation Department organized the Council Oak Ceremony at the Creek Nation Council Oak Park in Tulsa. The Department also held the annual Indian Fall Fest on October 29<sup>th</sup> at the MVSKOKE Dome. The event drew a large crowd to participate in the fry-bread cook-off, the chili cook-off, raffle drawings, native arts and crafts, and activities for the kids. The Indian Fall Festival, along with the Movies In The Dome and The Christmas Market, were events hosted by the Department that allowed the community to come together.

### **ATHLETIC COMMISSION – Dan Kirby, Athletic Commissioner**

The First Quarter was busy with 2 MMA events at the new Margaritaville venue. The first event was Oct. 1st and the second event was Nov. 19th. Both were highly successful, but we did have a few kinks to work out. Meetings have been held every month with the promoter to go over plans and contingencies that has been very helpful. We are now working on the first event to be held in the new large venue. This event will be February 17, 2017.

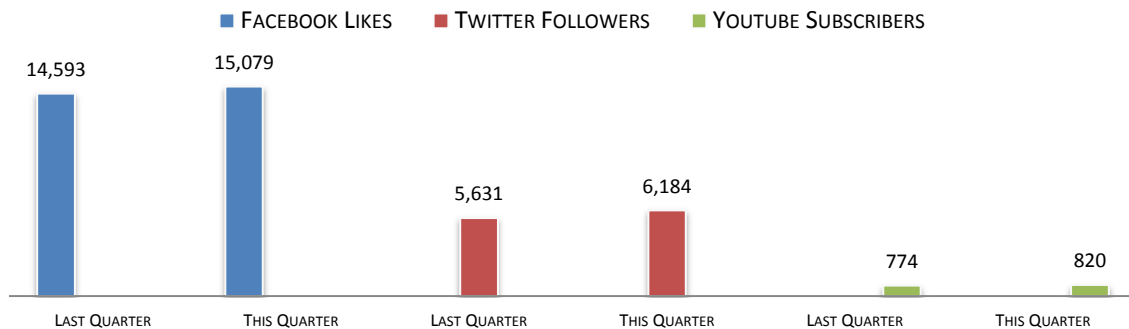
## **INDEPENDENT STATUTORY EXECUTIVE AGENCIES**

### **MVSKOKE MEDIA – Sterling Cosper, Mvskoke Media Manager**

#### **ACCOMPLISHMENTS:**

- Hired a full-time manager.
- Began structural changes to better assess financial standing for future operational adjustments to optimize this and generate more detailed reports.
- Ramped up our marketing through participation in several events and generated ads to cross-promote each outlet on other media platforms in the department.

**SOCIAL MEDIA GROWTH CHART**



- Had 88,000 hits on the MM website.
- Concluded extensive initial coverage of the MCN Health Department budget deficit.
- Coordinated with administration to provide fiscal year 2015 audit to citizens along with an analysis of the findings through coverage.
- Continued to cover and pursue coverage of MCN Executive Branch cabinet member nominations.
- Continued to develop and provide online surveys to get citizen input on important tribal issues.
- Established departmental policies regarding social media, contribution of charitable ads and services as well as content removals and corrections.
- Worked with Emergency Management Team to make building safety compliant and establish an emergency response plan for employees.
- Covered developments on a new U.S. Department of Labor rule regarding the Federal Labor Standards Act and prepared department to be in compliance.
- Continued to work with Executive Branch to encourage provision of public information required for publication in the MNN by tribal code such as quarterly financials.
- Covered national/regional elections to provide information about their potential impact on citizens.
- Followed developments with the Dakota Access Pipeline issue, providing a Muscogee

(Creek) angle by covering citizen involvement.

- Worked with Lighthorse Tribal Police Department to begin publishing monthly police records.
- Applied for and in some instances received, verified social media accounts to better promote MM outlets.
- The Muscogee Nation News had 7,331 subscribers.
- Began search for new editor to take the MNN to its next phase.
- Redesigned the publication and setup a workflow between the paper and the MM Graphics subsidiary for better layout from edition to edition.
- Began uploading the National Council planning session agenda on the MNN Facebook page to make the full draft legislation easily accessible to citizens.
- Generated list of MNN submission deadlines for 2017, separating editorial/submission dates from advertising ones for increased efficiency and better service.
- Began plans to upload back catalog of all Native News Today episodes.
- NNT shot, edited and produced 12 episodes for broadcast on Tulsa's CW 12/19.
- Mvskoke Radio broadcast 12 episodes from the KOKL station in Okmulgee and discovered a faster way to make back episodes available online.
- MNN produced six paper editions, including the very first issue with 20 pages.
- Continued to enhance cross-platform coverage having TV, radio and newspaper staff collaborate on and combine material.
- Formulated a proposal for the government that included our legislative priorities such as a freedom of information act, constitutional amendment, third Mvskoke Media board member and the right to hire an attorney.
- Generated \$6,680 in program income through advertising and services.
- Started pilot program to have and train interns.

#### GOALS AND OBJECTIVES

- Get the MNN fully staffed and begin a new MM editorial structure for more efficient and effective coverage.
- Restructure our administrative operations to get a better idea of our financial standing and optimize them based on this assessment.
- Generate and provide more detailed financial reports through the aforementioned administrative restructuring.
- Work with the government to increase our rights and protections for better, long sustaining service to the citizens.
- Continue cross training of employees between different media outlets.

## **LIGHTHORSE ADMINISTRATION – Robert Hawkins, Lighthouse Police Chief**

Lighthouse Patrol: The Lighthouse Police Department currently has 40 full-time sworn personnel. As a Department we have continued training and education in our professional field. The Lighthouse officers have amassed over 2,500 hours in continued education to maintain their credentials and pursue excellence in our field. The Lighthouse Department currently has four officers seeking to further their education in the field of their profession by attending college to obtain an associate and/or bachelor degree.

The patrol division assisted McIntosh County Sheriff Office with their Shop with a Cop Program by transporting under privileged youth to purchase Christmas presents. The Program covered three days and several officers participated.

The Dive Team has been requested on two separate occasions to assist Okmulgee County Sheriff Office in attempting to locate weapons involved in a homicide.

The Northern Patrol Division was on hand during the grand opening of Margaritaville Hotel and Resort, as well as River Spirit's New Year's Eve celebration. Northern Division also assisted the Oklahoma Highway Patrol on a DUI checkpoint on New Year's Eve. We assisted Bristow Police Department on multiple search warrants of residences. We have two officers that are members of the District 25 Violent Crimes Task Force. These two officers were called out to assist with three homicides during the quarter. The Northern Division also had officers participate in the Shop with a Cop event in McIntosh County, as well as the Touch a Truck event in Muskogee.

The Northern Patrol Division responded to 1022 calls for service, issued 98 citations, and the total reports (including citation reports) for the quarter was 281. Some of the cases we handled this quarter were as follows: theft, vandalism, malicious injury/destruction of property, fight, domestic disturbance, welfare checks, embezzlement, illegal weapons, carrying a concealed weapon, possession of a firearm in the commission of a felony, possession of illegal drugs with intent to distribute, vehicle theft, motorist assist, hit and run.

### Communications:

#### October

- Jeffrey Frank attended the APCO (The Association of Public Safety Communications Officials) International Conference in Oklahoma City, OK for 4 days.
- Each Communications Officer received 4 hours of in-service training topic: Physical Health

#### November

- Lauren Smith and Officer Tyler Sands traveled with the Lighthouse Police Explorer Post 106 to Eugene, OR for a 10 day round trip by van to The Living History Days hosted by the Veterans of America
- Nov 16 Lauren Smith attended Basic Training for Telecommunications Professionals

-Each Communications Officer received 4 hours of in-service training topic: Terrorism and Gang Activity

### December

-Dec 12 Deborah Griffith attended Basic Training for Telecommunications Professionals

-Each Communications Officer received 4 hours of in-service training topic: Human Trafficking

Investigations: Investigators have had a total of 26 major crimes cases, to include: Fraud, Theft, Assault and Battery, Burglary, Larceny, Homicide, Death of Persons, Vandalism, Weapons Offenses, Obstruction of Justice, Breaking and Entering, Leaving the Scene of an Accident with Property Damage, Embezzlement, Possession of CDS and Auto Theft.

Investigators have performed a total of 272 training hours for continuing education.

Investigations assisted in several civic activities with several communities due to the holidays of Thanksgiving and Christmas.

Meth Initiative Officer: Lighthouse public outreach participation has impacted over 600 in the first quarter. Three Victim impact panels were held in October discussing the effects of drinking and driving with the public. Officers gave a presentation at Oktaha Public Schools K-5 and Midway Public Schools K-6 during Red Ribbon Week, discussing drugs and drug trends with students. Officers visited with youth at the Holdenville Community Center during Mvskoke Nation Youth Services Youth and Law Presentation, giving information on Social Host Law and positive interaction with law enforcement.

Trainings include Stroke and Aphasia for Emergency Personnel and Conditions which mimic DUI.

Explorers: Explorers Post 106 participated with Lighthouse Police Department in multiple holiday parades in Brookside, Okmulgee, Morris, Beggs and Wetumka. Explorers also posted colors at the Oklahoma Indian Child Welfare Conference and served food at the Iron Gate in November. They participated in Living History Days in Oregon also stopping for visits to the Pendleton Woolen Mills in Portland, OR and the Evergreen Aviation and Space Museum and the Pacific Ocean in November. In December the Explorers spent the day at the Secret Service Oklahoma City Field Office speaking with agents from multiple Federal Agencies and had a chance to stop by and visit the Oklahoma City National Memorial.

### **1st Quarter Report 2017**

	October	November	December	Total
Reportable Crime	111	115	130	356
Call For Service	552	580	666	1798
Arrests	50	51	72	173
Citations	41	28	49	118
Total	754	774	917	2445

**OFFICE OF TAX COMMISSION – Jerry McPeak, Tax Commissioner**

The first quarter of 2017 shows a slight decrease in revenue from the same quarter for 2016. Motor Vehicle revenue, however, is up again and appears to be headed for another record year. (2016 was the highest producing year to that point) This has been accomplished with no increase in fees or tax rates.

The reduction in collections from the other sources, tobacco, sales, and motor fuel was not unexpected. The construction at River Spirit reduced the number of high profile events and tobacco tax was at the highest level in history in 2016.

We are evaluating the cost versus benefits of utilizing credit cards for motor vehicle transactions. This would be a convenience for the members but the cost is significant.

An agreement was reached with the new Margaritaville Hotel to assess a “Resort Fee”. That collection is expected to have a very positive impact.

Considering the State’s economy and economic indicators, the Muscogee (Creek) Nation has positive inclinations that make us look forward to an economic advancement for the last half of 2017.

\*FYI, Tobacco and Sales Tax numbers are not available until the end of the following month.

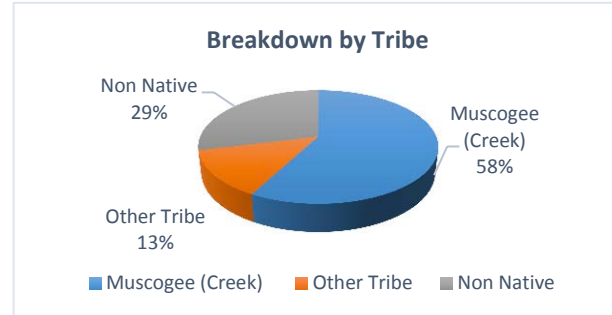
Product	Qtr 1
Motor Vehicle Tax	\$ 260,507.13
Registration	\$ 213,130.50
Admin Fees	\$ 7,040.00
Penalty	\$ 13,642.25
Lien	\$ 2,495.00
Repo	\$ 270.00
Mail	\$ 1,699.50
Dup Title	\$ 1,485.00
Lost Registration	\$ 40.00
Lost Decal	\$ 235.00
Lost Tag	\$ 80.00
Personalized Tag	\$ 133.00
Other Sales	\$ 1,832.71
Sales Taxes Collected	\$ 193,933.11
Alcohol Taxes	\$ 32,850.87
Sales License Fees	\$ 2,515.00
Tobacco Taxes	\$ 528,844.85
Tobacco License Fees	\$ 3,800.00
Motor Fuel Taxes	\$ 534,395.75
Quarterly Totals	\$ 1,798,929.67



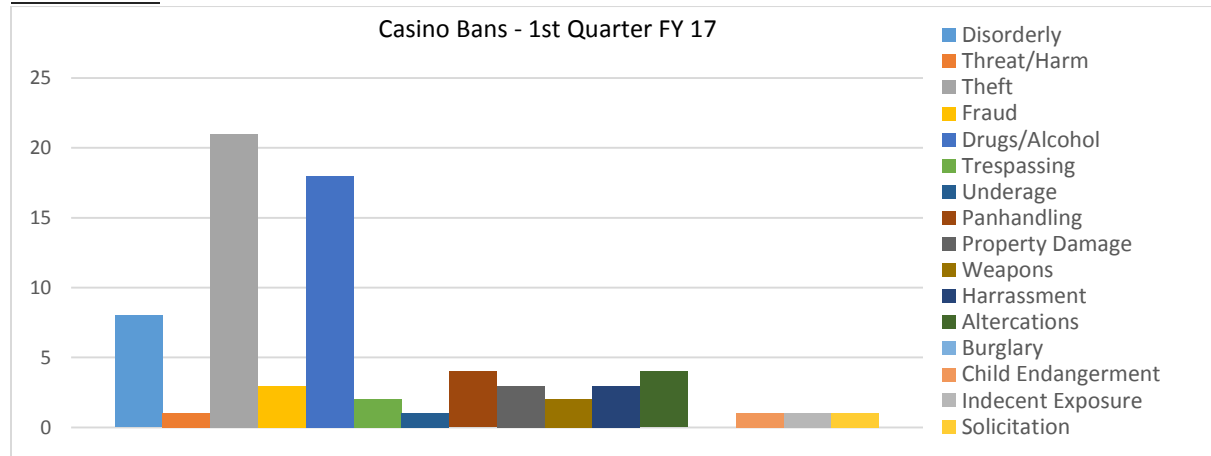
## OFFICE OF PUBLIC GAMING – Buddy York, Gaming Commissioner

The Office of Public Gaming is an independent agency responsible for regulating all gaming activity within the jurisdiction of the Muscogee (Creek) Nation. The Office of Public Gaming acts to promote and ensure integrity, accountability, security, honesty, and fairness of the operation and administration of all gaming facilities. Current OPG employees are given first consideration for promotions and reassignments.

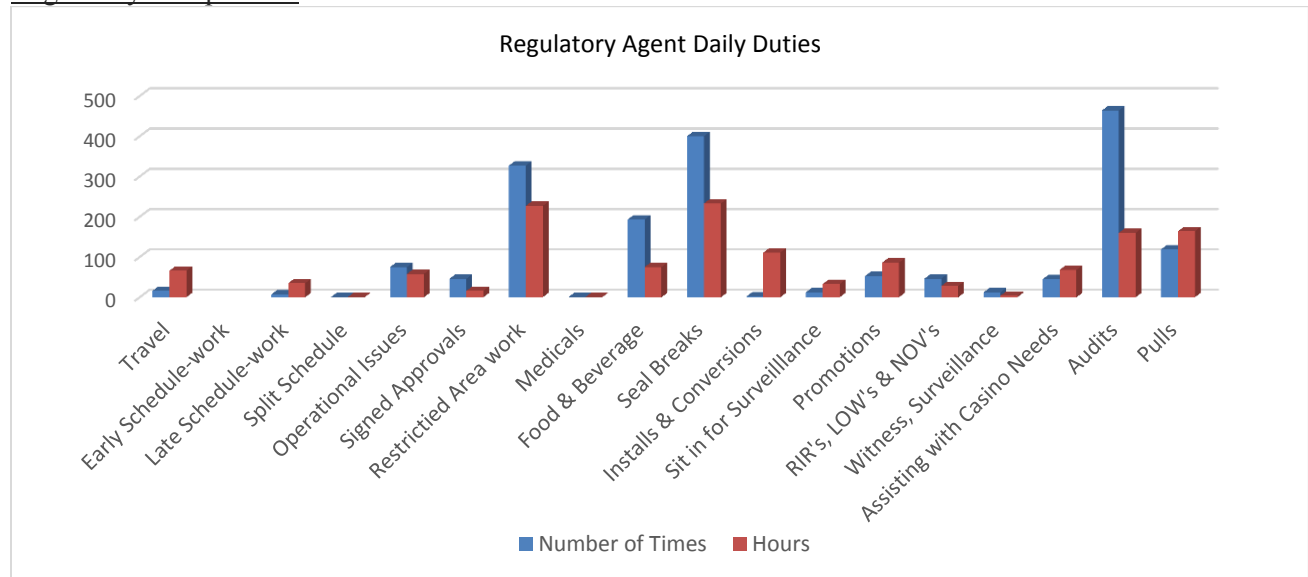
Employee Breakdown	1st Qtr
Muscogee (Creek)	74
Other Tribe	17
Non Native	37
Total OPG Employees	128



### Banishment:



### Regulatory Compliance:



Software: Software Compliance Agents ensure compliance with the gaming machine software. Agents are required when operations access gaming software to ensure integrity of gaming machines. FY17 budget allowed for an additional three (3) Software positions to be assigned at the Muskogee and Okmulgee locations and overnight at River Spirit to assist with the ever-changing machine environment.

Electronic Machine Installations/Conversions Completed and Gaming Seals Broken. Average 15.14 machines/day.

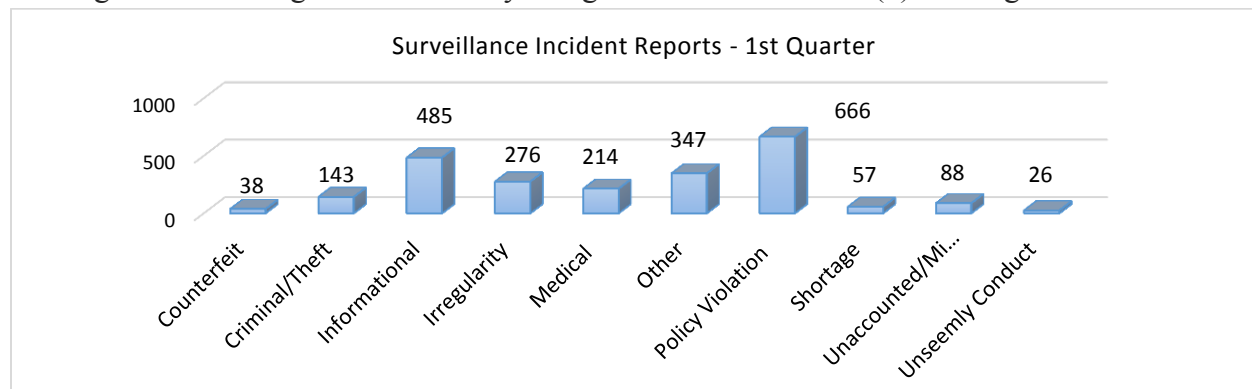
1st Qtr	
Class II/Class III	537
Gaming Seals Broken	871
<b>Total</b>	<b>1408</b>

#### Investigations:

Published the US Department of State Specially Designated Nationals List, as required by Title 31. Compiled and issued the Gaming Commission Banishment list. Assisted casinos with information regarding disposition of vaulted jackpots or seized assets. Assisted with investigation into a missing utility trailer from One Fire Casino. Conducted several investigations pertaining to employees.

#### Surveillance:

For FY 2017 OPG has a new Surveillance Trainer. This position works with the surveillance new hires for the first sixty (60) days. At the present time four (4) new officers are in the new officer training class. Training is also currently being conducted with nine (9) existing officers.



\*Other-Anything not already listed. Unaccounted/Missing-Lost and not found.

Surveillance Review	
Summary	
Property	1st Qtr
Bristow	49
Checotah	30
Duck Creek	70
Eufaula	30
Holdenville	5
Muskogee	141
Okemah	11
One Fire	35
River Spirit	601
<b>Total Reviews Completed by Dept.</b>	<b>972</b>

### Information Technology:

We spent most of the month in continuation of opening the Margaritaville Resort. The hotel Tower was opened this month with 17+ cameras per floor. We also began working on Paradise Cove Theater to prepare for opening in January.

In addition to ongoing projects, our team has maintained continuous support of our for 200+ computers, 150+ Servers, 400+ User accounts, 50+ Cellular Devices, 75+ Phone and Data lines, 3000+ Cameras, 9 property wide access control systems on both the Surveillance and OPG networks. Some of the notable achievements this quarter include: upgrade Avigilon Servers at Okmulgee and Muscogee, continuation of Virtualization of Surveillance Management servers, started Network refresh for Surveillance Network infrastructure, started prepping server rooms for Service Provider Change Project.

The Surveillance IT team is also responsible for fielding after hours support calls to make sure our properties remain compliant at all times. During the 1st quarter our team was responsible for responding to and preventing 65 incidents that were all possible MICs violations that could directly lead to revenue impact.

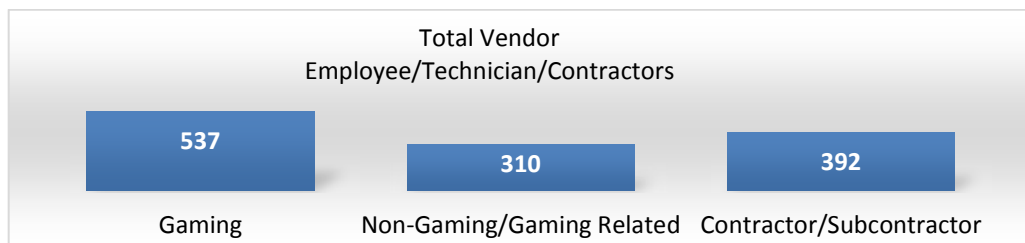
### Licensing:



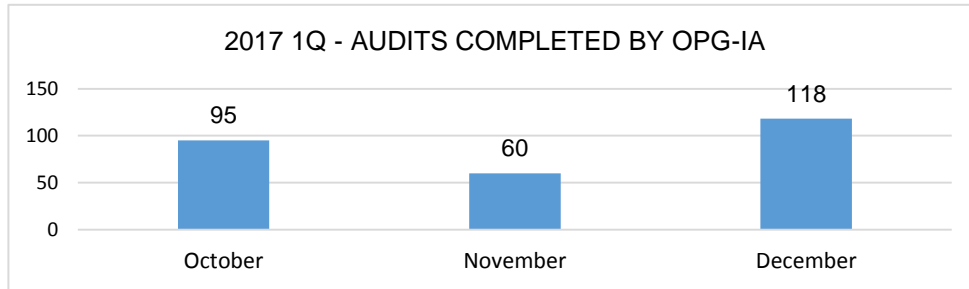
Vendor Applications Completed					
Renewals		New		Other	
Gaming	16	Gaming	2	Vendor Principals	49
Gaming Related	33	Gaming Related	1	Vendors Not Renewed	1
Non-Gaming	128	Non-Gaming	12		

Vendor Employee Licensing		1st Qtr
Vendor Technicians-Gaming		97
Vendor Technicians-GR/NG		56
Vendor Technicians-Contractor		42

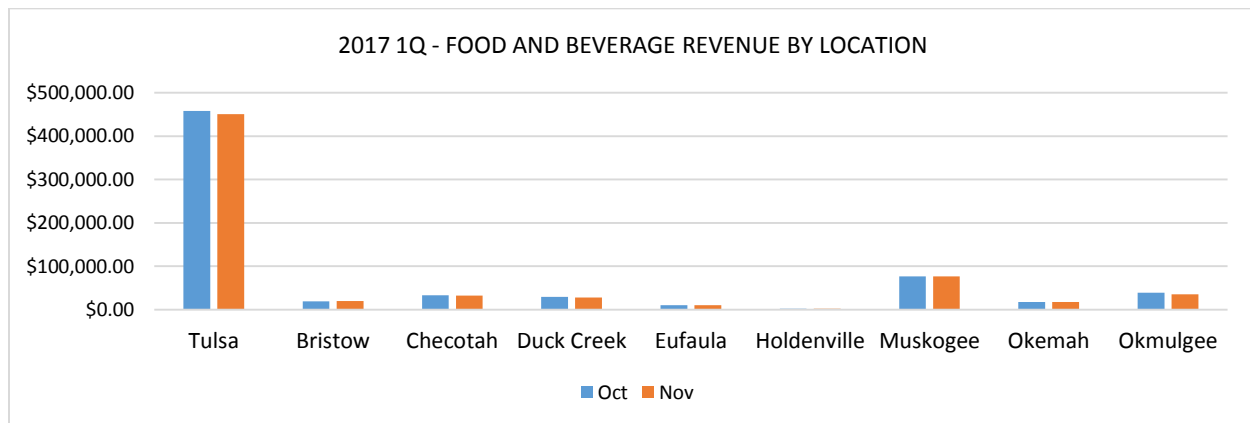
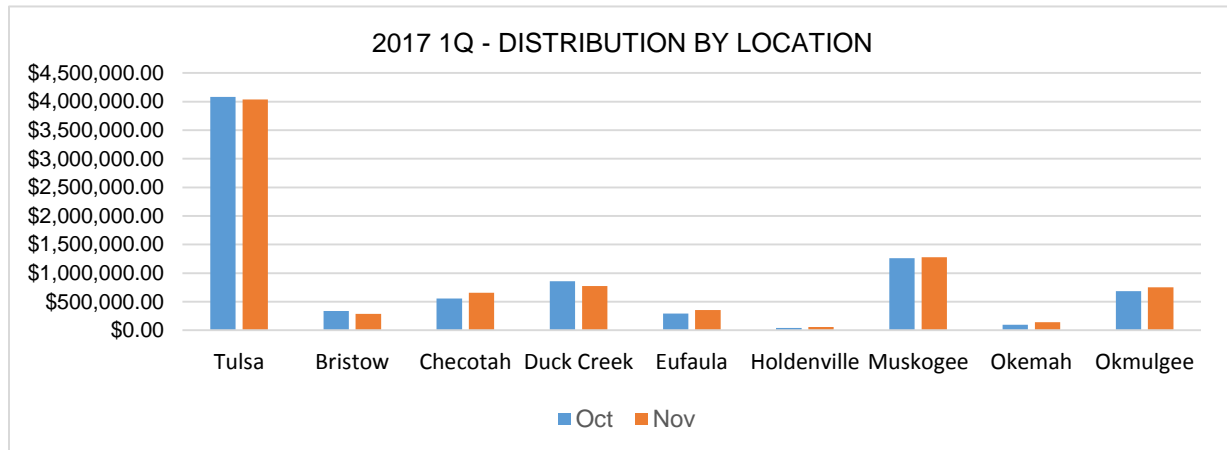
Licensing Department - Employee Licensing		1st Qtr
Applications Completed-New Hire		384
Applications Completed-Renewal		153
Total		537



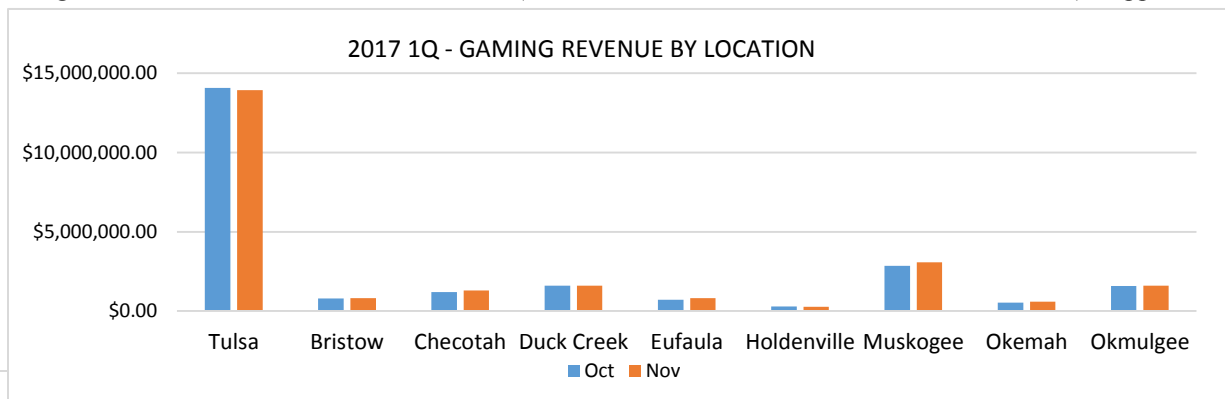
## Internal Audit:



\*All financial information for December will be received after the submission of this report.



Gaming Revenue = E-Games Taxable Net Win + (Tournament Income+Table Game Ante+Poker Win) if applicable.



## **MUSCOGEE NATION BUSINESS ENTERPRISE – Woody Anderson, CEO**

Muscogee Nation Business Enterprise (MNBE) includes Professional Services, which provide staff augmentation, facility and life support, IT support and security to customers worldwide. This division has performed work in Iraq, Korea, Mexico and Afghanistan. The Life Safety & Security Division provides Fire Alarm systems, Access Control, CCTV, Nurse Call, Data and Voice Cable Management Systems and Commercial Sound Systems. MNBE also operates the Travel Plazas in Muskogee and Okmulgee.

MNBE signed a five year lease agreement with Bixby RE, LLC to locate our first Rex's Chicken Restaurant. The building is located at 11982 S. Memorial Drive in Bixby, Oklahoma. The landlord owns and operates the Jimmy's Egg Restaurant which is located in the same building space. The anticipated opening will be in May 2017.

MNBE Fire & Security Division Current Projects:

- ❖ River Spirit Margaritaville Project Surveillance and Access Control
- ❖ MCN Re-Integration Project Surveillance
- ❖ MCN Okemah Hospital Project Surveillance
- ❖ MCN Division of Health
- ❖ MCN Tribal Government Fiber and Surveillance
- ❖ Citizen Potawatomi Casino Upgrade
- ❖ Henryetta Public Schools

MNBE has obtained preferred vendor status with the Chickasaw Nation. MNBE has been selected to perform cable management projects for the Chickasaw Nation. Awaiting notice to proceed for selected projects.

MNBE renewed TERO certification with Cherokee Nation. Vendor licensing applications were submitted to the Chickasaw Nation and Citizen Potawatomi Nation to perform work for their gaming operations.

MNBE was contracted to develop a business plan for the Muscogee (Creek) Nation Re-Integration program to form a manufacturing business and a foundation. The purpose of the manufacturing business was to create job opportunities for RIP clients. The Foundation would provide the vehicle to pursue other outside funding to help replace and or supplement existing funding from the tribe.

MNBE held two (2) strategic planning sessions with Board members, management and staff. Planning sessions involved MNBE, MNB, LLC and MI, LLC.

MNBE continues to work on the details for building a National Chain Restaurant next to the Okmulgee Travel Plaza. Working on the proper lease/ownership structure to maximize sales tax returns for the nation.

MNBE is reviewing the current lease with Burger King at the Okmulgee Travel Plaza. The current lease expires April 2017, working on the details of a new agreement.

Current number of MNBE employees:

❖ MNBE Corporate	12	16%
❖ Fire & Security	23	29%
❖ Professional Services	01	01%
❖ Okmulgee Travel Plaza	20	26%
❖ Muskogee Travel Plaza	<u>22</u>	<u>28%</u>
❖ Total Employees	78	100%
❖ Creek	37	48%
❖ Other Native	07	09%
❖ African American	08	10%
❖ Caucasian	<u>26</u>	<u>33%</u>
❖ Total	78	100%
❖ Male	39	50%
❖ Female	<u>39</u>	<u>50%</u>
❖ Total	78	100%

#### **Fuel Tax Distribution from State of Oklahoma**

\*Please note the MCN Tax Commission receives distribution for the Fuel Tax Compact from State of Oklahoma on a Quarterly Basis

	<b>FY2017</b>	<b>FY2016</b>
❖ 1st Quarter	\$534,395.75	\$540,775.13
<b>TOTAL FUEL TAX COLLECTED TO-DATE</b>		<b>\$39,171,989.83</b>

#### **Sales Tax Collections**

<u>Muscogee Travel Plaza</u>	<b>FY2017</b>	<b>FY2016</b>
❖ 1 <sup>st</sup> Quarter Collections	\$4,415.43	\$4,169.72
<u>Okmulgee Travel Plaza</u>		
❖ 1 <sup>st</sup> Quarter Collections	<u>\$4,063.07</u>	<u>\$5,430.05</u>
<b>Total Sales Tax Collections YTD</b>	<b>\$8,478.50</b>	<b>\$9,599.77</b>

#### **Distributions made to the Muskogee (Creek) Nation**

1<sup>st</sup> Quarter Distribution      \$30,000

From Inception:

Direct Payments..... \$1,673,721.97  
Contributions..... \$94,039.01

## Investments

Okmulgee Golf Course.....	\$1,037,916.30
Muscogee International, LLC.....	\$1,786,576.15
Muscogee Rex.....	\$ 158,031.00
MNB, LLC.....	\$ 242,526.91
Muscogee Staffing Solutions.....	\$ 250,000.00

Muscogee Nation Businesses, LLC has formed and opened Muscogee Staffing Solutions, LLC (MSS, LLC). MSS, LLC, the first company formed under the MNB, LLC holding company, has opened an office in Muskogee, Oklahoma. The MNBE Chief Operating Officer has prepared and submitted the application for HubZone certification and is also in the process of the 8(a) application with the United States Small Business Administration.

MSS, LLS is staffing personnel for commercial companies located in the Muskogee, Okmulgee and the Tulsa area. Applicants who wish to apply may do so online at <http://MSSJOBS.net> or can apply in person at one of the following locations:

Okmulgee – 1018 South Wood Drive, Okmulgee, OK 74447

Muskogee – 717 South 32<sup>nd</sup> Street, Suite 3, Muskogee, OK 74401

## Current MSS Employees

Creeks	08	42%
Other Native	03	16%
Caucasian	05	26%
African American	02	11%
<u>Hispanic</u>	<u>01</u>	<u>05%</u>
Total	19	100%

Male	17	89%
<u>Female</u>	<u>02</u>	<u>11%</u>
Total	19	100%

Corporate Staff	03
<u>Contract Staff</u>	<u>16</u>
Total	19



## **OFFICE OF VETERANS AFFAIRS – Ken Davis, Veterans Affairs Director**

The Muscogee (Creek) Nation's Veterans Affairs Services Office (VASO) plans, organizes, coordinates, reviews, submits, and reconciles Muscogee veterans and surviving spouses' claims for receipt of earned benefits and services administered through the United States Department of Veterans Affairs (USDVA). Muscogee (Creek) Nation, not being a recognized and chartered Service Organization by the USDVA, has activated a MOU with the Oklahoma Department of Veterans Affairs (ODVA) to process claims for Muscogee veterans and surviving spouses.

Veterans' claims: 7 active claims: initiated, reopened, reviewed, burial services, inquiries, waiver, upgrade status, and requests. There are 790 active/settled claims under consideration with the USDVA. Total amount secured, 1<sup>st</sup> Quarter-FY 2017 for Muscogee veterans and surviving spouses was approximately \$253,655.00. This amount includes back pay, which was \$122,387.00; one veteran received back-pay of \$35,213.00. USDVA COLA for Compensation and Pension payments for FY - 2017 is .3%.

All funds received from the VA are tax-exempt. (Local, State & Federal). Exactly 462 veterans and 29 surviving spouses were in receipt of VA funds ending CY – 2016. 149 out of the 491 receiving veterans and surviving spouses currently in receipt were rated at 100% by the USDVA; 30% total in CY – 2016. Total approximate amount secured for Muscogee veterans and surviving spouses for calendar year 2016 was \$8,011,769.00.

### **Other Activities:**

VASO outreach and speeches to Muscogee Communities continues with 3 accomplished. VASO has identified and verified Purple Hearts from WWI to Iraq. Total Purple Hearts = 104. VASO started with 56 identified and verified. VASO now has a MOU directly with the Oklahoma Department Veterans Affairs. VASO's Director is anticipating accreditation active with the ODVA. VASO participated in this year's Creek Nation Festival with a float in the parade, and an open house of the veterans building. An "On-Site Push" mission, 1<sup>st</sup> Quarter-FY 2017, to locate Muscogee veterans, and surviving spouses, for VA benefits intake, and re-evaluations was 19.

	<b><u>1<sup>st</sup> Quarter</u></b>
Active Claims Opened	1,042
Claims Under Consideration	790
Awarded Claims	718
Compensation Received	\$131,268
Back Pay Received	\$122,387
Claims Denied	1
Living veterans	491
Total veterans (including	590
Total living 100% S/C	149
Total 100% since Jan. 2005	191
Current residual amount - CY	\$8,057,777
Back pay 2005-2016	\$3,541,407
Board of Veterans Appeals	0

Board of Veterans Appeals	57/65
Purple Hearts (WWI to Iraq)	104
KIAs (WWI to Vietnam)	56
DOWIAs (WWI to Vietnam)	6
MCN communities	3
On-Site Push missions (home	378

Note:

Total Compensation and Pension, and Back pay, received by Muscogee veterans and surviving spouses from the USDVA (Calendar Years: 2005-2016): \$60,246,081.00 (Calendar Year 2017 – thus far): \$68,303,858.00

## **INDEPENDENT CONSTITUTIONAL EXECUTIVE AGENCIES**

### **CITIZENSHIP BOARD – Nathan Wilson, Citizenship Board Director**

The Citizenship Board office is governed by a Citizenship Board Consisting of five members. This office provides services to citizens of the Muscogee (Creek) Nation of Oklahoma or to potential citizens in giving direction or assisting in the lineage verification process of the Muscogee (Creek) people. The mission of this office is to verify the lineage of descendants of Muscogee (Creek) Indians by blood that is listed on the 1906 Dawes Roll.

During the 1st Quarter of 2017 the Citizenship Office entered into an agreement with LabCorp to enable us to do DNA testing. The DNA testing is available to anyone. Also, we submitted our Interconnection Security Agreement to Customs and Border Protection, as well as obtained our GSI prefix in support of the Enhanced Tribal Card program.

The Citizenship Office completed the monthly remote enrollments at the SRO and provided citizenship verification training to Social Services/School Clothing. The Office started providing meeting space to the RIP at our Jenks location to better serve citizens in the Tulsa area.

During the 1st Quarter of FY 2017 the Citizenship Office has provided services to 16,660 Citizens. We have replaced 1,386 Citizenship cards, replaced 425 CDIB's, issued 612 new Citizenship cards, and 627 new CDIB cards. Our Total Tribal Enrollment is 82,219 as of December 31, 2016. Total Clients Served by Location: Okmulgee – 7,826 and Jenks – 8,834

Board meetings are held every Second Friday of the month. The Citizenship Board Members are: Nelson Scott Harjo, Joan Henson, Elizabeth Yahola, Clarence Johnson, and Darlene Taryole.

### **ELECTION BOARD**

Total Registered Voters for the First Quarterly Report for Fiscal Year 2017 is 17,179; this count includes Absentee Voters. The Citizenship Board Office continually sends a report of relinquished, removed and re-instated citizens from the Tribe. Social Services emails death reports to our office. Relinquished & removed enrolled citizens and the deceased are removed from the Election computer program.

The Election Board is getting ready for the upcoming election process. Seat B of the National Council is up for election this year. The dates for filing and the dates for the primary and general elections have been set. The Election Board staff has three employees due to the retirement of manager, Nettie Harjo, and the resignation of Cindy Arechiga. The Election Board staff held a reception. We wish them well and will miss them. We have one new hire, Tina Deo as Absentee Clerk and Betsy Varner has moved up to Administrative Assistant.

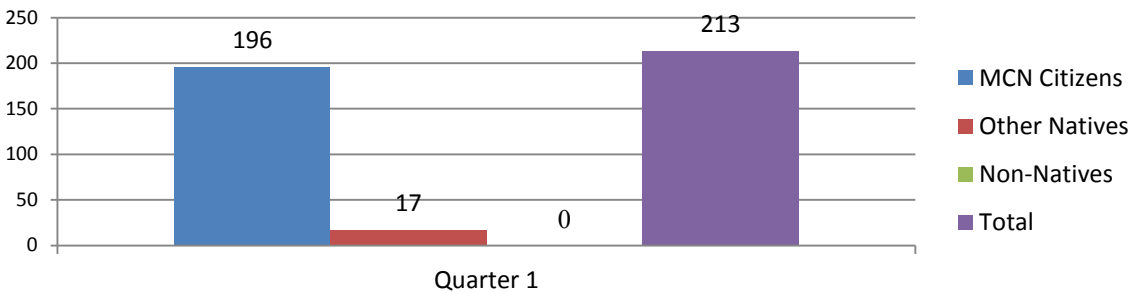
The Election Board meetings are held the second Monday of each month at 6:30 PM in the Tribal Conference Room located in the Solomon McCombs Building. Election Board members are: Chair Person Angela Diane Meeker, Vice Chairman Walter (Rocky) Pigeon, Board Secretary Wilma Berryhill, Members Vernon Courtwright and Wendy Dunson.

**COLLEGE OF THE MUSCOGEE NATION BOARD OF REGENTS -**  
**Robert Bible, CMN President**

CMN is a Constitutional College as outlined in the Constitution of the Muscogee (Creek) Nation, which is Article XIII. CMN received full 10-year Accreditation status in October, and is the first accredited tribal college in Oklahoma.

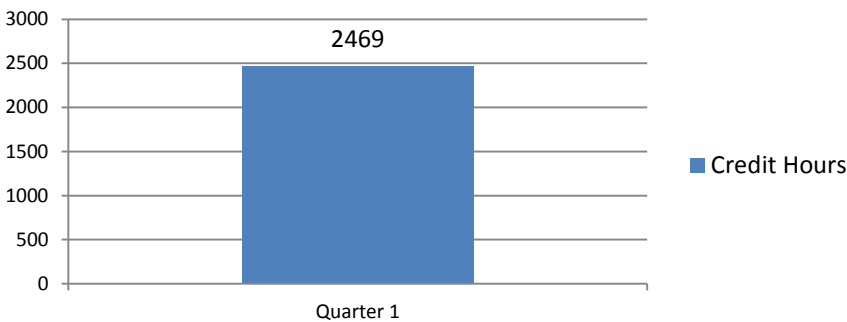
The report includes six bar charts that are numbered as follows: 1a) Number of Citizens and Others Enrolled, 1b) Credit Hours Generated, 2) Courses Offered, 3a) Number of Events Hosted, 3b) Participants Served at Events, and 4) 2016 Graduates by Major. Note: The quarter shown in the charts is synonymous with the CMN fall trimester, 2016.

Chart 1a: Number of Citizens and Others Enrolled



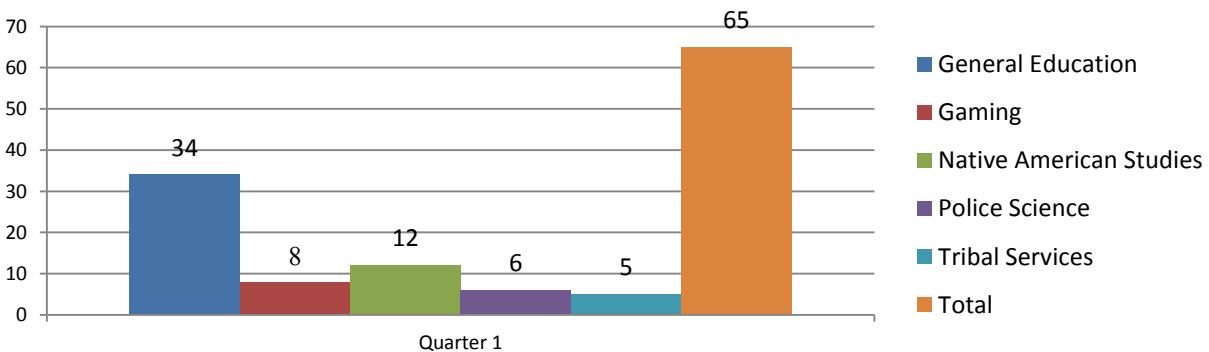
*Source: CMN Registrar's Office 9/2016*

Chart 1b: Credit Hours Generated



*Source: CMN Registrar's Office 9/2016*

Chart 2: Courses Offered



*Source: CMN Registrar's Office 9/2016*

Chart 3a: Number of Events Hosted: 120

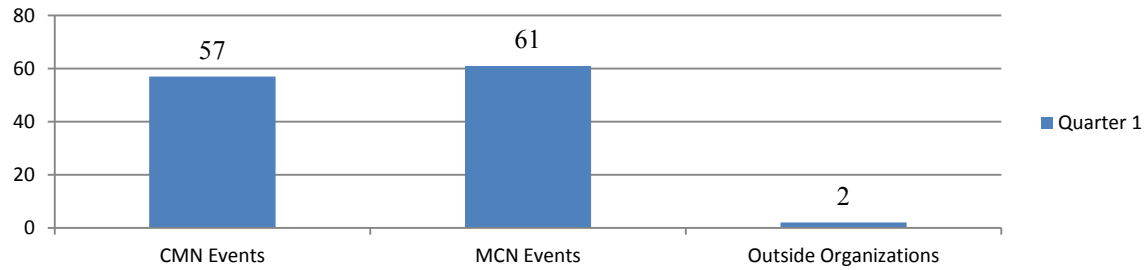
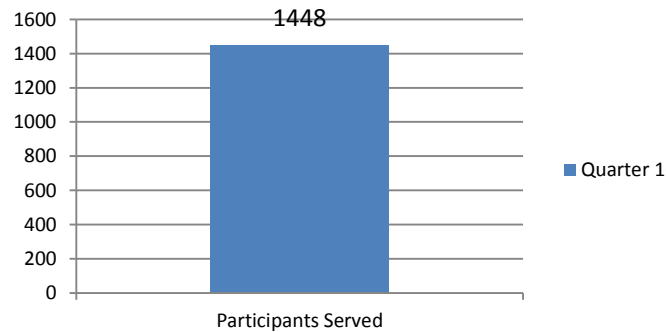
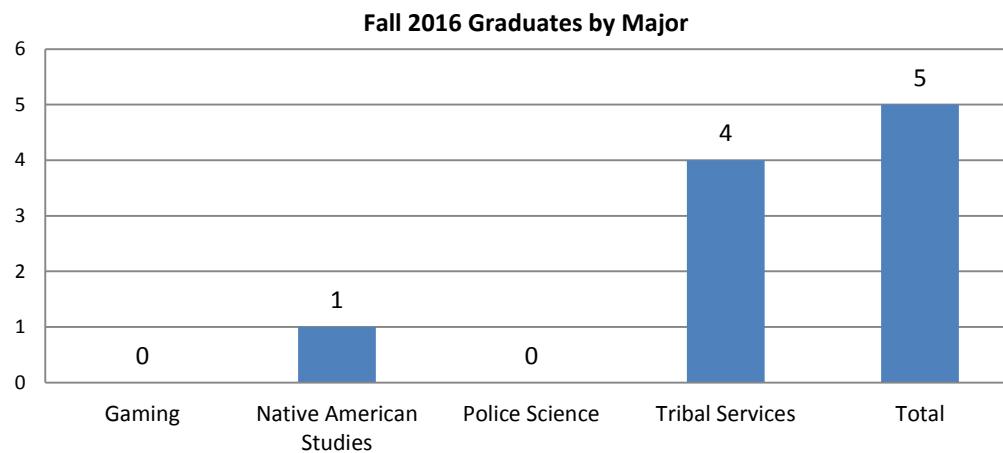


Chart 3b: Participants Served at Events



*Source: CMN Executive Assistant's Office 1/2017*

Chart 4: Fall 2016 Graduates by Major



*Source: CMN Registrar's Office 1/2017*

Chart 4 \*Please note these numbers do not reflect the number of students graduating in the spring and summer 2016 terms.





*Information Compiled by the Executive Branch*